



**BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON  
GOVERNMENT CENTER BOARDROOM, 4TH FLOOR, ROOM #400  
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701  
MONDAY, JUNE 26, 2023, 5:30 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment**

*Individuals wishing to provide emailed public comment must email comments to [townshipoffice@cityblm.org](mailto:townshipoffice@cityblm.org) by 3:30 pm on the day of the meeting. Individuals wishing to speak in-person may register in person at least 5 minutes before the start of the meeting.*

**5. Consent Agenda**

*Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.*

A. Consideration and Action to Approve the Minutes of the May 22, 2023, Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk. *(Recommended Motion: The proposed May 22, 2023 Minutes be approved.)*

B. Consideration and Action to Certify the May 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. *(Recommended Motion: The May 2023 Statement of Funds be certified.)*

C. Consideration and Action to Approve the June 26, 2023 General Town Fund Request for Payments, as requested by the Township Supervisor. *(Recommended Motion: The June 26, 2023 Request for Payments be approved.)*

**6. Regular Session**

A. Bid Approval for Request for Proposal by Evergreen Memorial Cemetery for Four New Columbaria, as requested by the Township Supervisor. *(Recommended Motion: Recommend that the Request for Proposal issued by Evergreen Memorial Cemetery for four Columbaria be awarded to Pontiac Granite Company for the bid amount of \$199,650, and the Township Supervisor be authorized to execute the necessary documents.)*

## 7. Reports by Elected Officials

- A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township. (*Recommended Motion: None; presentation only.*)
- B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township. (*Recommended Motion: None; presentation only.*)

## 8. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or [mhurt@cityblm.org](mailto:mhurt@cityblm.org).



**REGULAR AGENDA ITEM NO. 5.A.**

**FOR CITY OF BLOOMINGTON TOWNSHIP - REGULAR SESSION:** June 26, 2023

**WARD IMPACTED:** Town of the City of Bloomington

**SUBJECT:** Consideration and Action to Approve the Minutes of the May 22, 2023, Regular Session of the City of Bloomington Township Board Meeting

**RECOMMENDED MOTION:** The proposed May 22, 2023 minutes be approved.

**STRATEGIC PLAN LINK:**

**STRATEGIC PLAN SIGNIFICANCE:**

**BACKGROUND:** In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. The minutes of the meeting provided have been reviewed and certified as correct and complete by the Township Clerk and have been made available for public inspection and posted to the Township's website, pending Board approval.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman

**ATTACHMENTS:**

[DRAFT 05222023 Minutes](#)



**MINUTES**  
**REGULAR SESSION OF THE TOWN OF**  
**THE CITY OF BLOOMINGTON TOWNSHIP**  
**MONDAY, MAY 22, 2023, 5:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Boardroom at 5:30 p.m., Monday, May 22, 2023. The meeting was called to order by Trustee Mwilambwe.

**Pledge of Allegiance**

All present participated in the Pledge of Allegiance.

**Roll Call**

**Trustees Present:** Jenna Kearns, Donna Boelen, John Danenberger, Nick Becker, Cody Hendricks, Kent Lee, Tom Crumpler, and Mboka Mwilambwe

**Trustees Absent:** Sheila Montney

**Staff/Elected Officials Present:** Leslie Yocum, Township Clerk; Deborah L. Skillrud, Township Supervisor; and Steve Scudder, Township Assessor

**Consent Agenda**

*Due to technical difficulties, all items under the Consent Agenda, while routine in nature, were motioned individually.*

Trustee Boelen made a motion, seconded by Trustee Becker, that item 5.A. of the Consent Agenda, listed below, be approved as presented. Trustee Hendricks made a motion, seconded by Boelen, that items 5.B. and 5.6., listed below, be approved as presented.

Item 5.A. Consideration and Action to Approve the Minutes of the April 24, 2023, Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk. (Recommended Motion: The proposed Minutes be approved.)

Item 5.B. Consideration and Action to Certify the April 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. (Recommended Motion: The April 2023 Statement of Funds be certified.)

Item 5.C. Consideration and Action to Approve the May 22, 2023 General Town Fund Request for Payments, as requested by the Township Supervisor. (Recommended Motion: The May 22, 2023 Request for Payments be approved.)

**Trustee Mwilambwe directed the Township Clerk to call the roll:**

**AYES:** Kearns, Boelen, Danenberger, Becker, Hendricks, Lee, Crumpler, Mwilambwe

**Motions carried.**

## Regular Agenda

*There were no Regular Session items for this meeting.*

## Reports by Elected Officials

### Item 7.A. Comments by Deborah Skillrud, Township Supervisor

Township Supervisor Skillrud gave an overview of recent Building Renovations and the Pots Recycle Program. She reminded the Board of an upcoming ceremony and plaque unveiling at Evergreen Cemetery.

### Item 7.B. Comments by Steve Scudder, Township Assessor

Township Assessor Steve Scudder reported that they continued their search for replacements for appraisal staff.

### **Public Comment**

Trustee Mwilambwe opened the meeting to receive public comment. Leslie Yocum, Township Clerk, reported that no one had registered to speak live or had submitted emailed public comment.

## Adjournment

Trustee Boelen made a motion, seconded by Trustee Hendricks, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 5:43 P.M.

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Amanda Stutsman, Deputy Township Clerk



**REGULAR AGENDA ITEM NO. 5.B.**

**FOR CITY OF BLOOMINGTON TOWNSHIP - REGULAR SESSION:** June 26, 2023

**WARD IMPACTED:** Town of the City of Bloomington

**SUBJECT:** Consideration and Action to Certify the May 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund

**RECOMMENDED MOTION:** The May 2023 Statement of Funds be certified.

**STRATEGIC PLAN LINK:**

**STRATEGIC PLAN SIGNIFICANCE:**

**BACKGROUND:** Pursuant to Illinois Statute 60 ILCS 1/80-15, the Township Board of Trustees shall examine and certify the accounts of the Supervisor for all money received and distributed by them, including all expenses necessarily incurred for the use and benefit of the Township as well as for General Assistance.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

**ATTACHMENTS:**

[5B 20230531 COBT Financial Audit.pdf](#)

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **26th day of June 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **26th day of June 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$3,428,157.06** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$21,044.22** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$345,528.56** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Town Administration Fund**

Month of: **MAY**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 75,785	
Investments: Illinois Fund	\$ 3,288,933	
Investments: Prairie State Bank & Trust (64)	\$ 121,171	
	<u>          </u>	
Public Funds at Commencement		\$ 3,485,890

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$ 14	
Interest: Prairie State Bank (64)	\$ 18	
Interest: Illinois Funds (1085)	\$ 14,709	
Other Income - Retiree Insurance	\$ 2,165	
Other Income - GA Administration	\$ 105	
Other Income	\$ 153	
Personal Property Replacement Tax	\$ 87,094	
Tax Levy	\$ 324,339	
	<u>          </u>	
Public Funds Received This Month		\$ 428,598
Public Funds Available		<u>\$ 3,914,488</u>

**Public Funds Expended This Month**

**TOTAL Public Funds at Month End** \$ 3,794,730

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 21,044	
Investments: Illinois Fund	\$ 3,428,157	
Investments: Prairie State Bank & Trust (64)	\$ 345,529	
	<u>          </u>	
<b>TOTAL Public Funds at Month End</b>		<u><u>\$ 3,794,730</u></u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$ 75,785	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 14	
Other Income - Retiree Insurance	\$ 2,165	
Other Income	\$ 153	
Other Income - GA Administration	\$ 105	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 100,000	
Total Deposits for Month	<u>\$ 102,437</u>	
Total Funds Available		\$ 178,223
Checks Written		
Assessor's Office Expenses	\$ 1,438	
Community Agency Funding	\$ 15,146	
Compensation & Benefits	\$ 79,077	
Services & Expenses	\$ 22,773	
Supervisor's Office Expenses	\$ 1,325	
PPRT Transfer to Cemetery Fund	\$ 26,827	
PPRT Transfer to General Assistance Fund	\$ 10,594	
Total Checks Written	<u>\$ 157,178</u>	
Total Checks Written		\$ 157,178
<b>Prairie State Bank &amp; Trust (53) Balance at Month End</b>		<u><u>\$ 21,044</u></u>

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$ 43,029	
Plus Outstanding Deposits	\$ 10,294	
Less Outstanding Checks	\$ (32,279)	
	<u>          </u>	
<b>Checkbook Balance per Reconciliation</b>		<u><u>\$ 21,044</u></u>

**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

		<u>May-23</u>	
<b>Revenue</b>			
7000 Interest		\$ 14,742	
7400 Other Income		\$ 2,423	
7600 Personal Property Replacement Tax		\$ 87,094	
7800 Tax Levy		\$ 324,339	
	Total Revenue		\$ 428,598
	Total Income		<b>\$ 428,598</b>
<b>Expense</b>			
Assessor's Office			
9151 Auto Expense		\$ 438	
9171 Utilities		\$ 375	
9271 Appraisal Services		\$ 300	
9291 Janitorial		\$ 175	
9301 Computer Services		\$ 150	
	Total Assessor's Office		\$ 1,438
Community Agency Funding			
10215 HERE - Housing Eviction Relief Effort		\$ 13,897	
1025 GA Client Services		\$ 1,249	
	Total Community Agency Funding		\$ 15,146
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7041 Town Trustees		\$ 140	
7051 General Assistance Staff		\$ 27,601	
7061 Deputy Assessors		\$ 20,448	
7081 IMRF/Employer (2023 = 5.43%)		\$ 3,119	
7091 FICA (SS/MC)/Employer		\$ 4,672	
7101 Group Medical/Employer		\$ 7,063	
	Total Compensation (Salaries) & Benefits		\$ 79,077
Services & Expenses			
1030 Legal Expense		\$ 874	
1034 Insurance		\$ 11,980	
1038 Other Expenditures		\$ 1,971	
1040 Building Maintenance		\$ 37	
1042 Janitorial Services & Supplies		\$ 306	
1045 Special Projects		\$ 7,604	
	Total Services & Expenses		\$ 22,773
Supervisor's Office			
8121 Janitorial		\$ 219	
8131 Utilities		\$ 562	
8161 Education/Conference/Meetings		\$ 49	
8181 Equipment Repair/Rental		\$ 298	
8191 Office Supplies		\$ 127	
8221 Computer/Contract Services		\$ 70	
	Total Supervisor's Office		\$ 1,325
	Total Expense		<b>\$ 119,758</b>
Net Income			<b>\$ 308,840</b>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison

Income		<u>May-23</u>	<u>FY2024</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 27,844	\$ 35,000	\$ (7,156)	79.6%
7400 Other Income		\$ 6,221	\$ 32,000	\$ (25,779)	19.4%
Other Income: Grants		\$ -	\$ 5,000	\$ (5,000)	0.0%
Other Income: TWP IGAs		\$ 320	\$ 2,000	\$ (1,680)	16.0%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 140,774	\$ 300,000	\$ (159,226)	46.9%
7800 Tax Levy		\$ 324,339	\$ 1,645,000	\$ (1,320,661)	19.7%
	Total Revenue	<u>\$ 499,497</u>	<u>\$ 2,019,025</u>	<u>\$ (1,519,528)</u>	<u>24.7%</u>
	Total Income	<u>\$ 499,497</u>	<u>\$ 2,019,025</u>	<u>\$ (1,519,528)</u>	<u>24.7%</u>
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 11,544	\$ (11,544)	0.0%
9151 Auto Expense		\$ 556	\$ 5,000	\$ (4,444)	11.1%
9161 Telephone		\$ -	\$ 3,000	\$ (3,000)	0.0%
9171 Utilities		\$ 805	\$ 5,800	\$ (4,995)	13.9%
9191 Postage		\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies		\$ -	\$ 2,000	\$ (2,000)	0.0%
9211 Publications & Printing		\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment		\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 252	\$ 17,000	\$ (16,748)	1.5%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 1,020	\$ 34,000	\$ (32,980)	3.0%
9291 Janitorial		\$ 350	\$ 2,000	\$ (1,650)	17.5%
9301 Computer Services		\$ 150	\$ 20,000	\$ (19,850)	0.8%
9311 Mapping/GIS Services		\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff		\$ -	\$ 2,500	\$ (2,500)	0.0%
	Total Assessor's Office	<u>\$ 3,133</u>	<u>\$ 150,144</u>	<u>\$ (147,011)</u>	<u>2.1%</u>
Community Agency Funding					
10215 Housing Eviction Relief Effort (HERE)		\$ 23,408	\$ 150,000	\$ (126,592)	15.6%
1023 Community Medical		\$ -	\$ 25,000	\$ (25,000)	0.0%
1025 GA Workfare Development/Client Services		\$ 2,465	\$ 50,000	\$ (47,535)	4.9%
1026 Youth Services		\$ -	\$ 35,000	\$ (35,000)	0.0%
1027 Senior Services		\$ -	\$ 80,000	\$ (80,000)	0.0%
	Total Community Agency Funding	<u>\$ 25,872</u>	<u>\$ 340,000</u>	<u>\$ (314,128)</u>	<u>7.6%</u>
Compensation & Benefits					
7011 TWP Supervisor		\$ 15,667	\$ 94,000	\$ (78,333)	16.7%
7021 TWP Assessor		\$ 16,000	\$ 96,000	\$ (80,000)	16.7%
7031 Town Clerk		\$ 400	\$ 2,500	\$ (2,100)	16.0%
7041 Town Trustees		\$ 140	\$ 2,800	\$ (2,660)	5.0%
7051 General Assistance Staff		\$ 53,999	\$ 400,000	\$ (346,001)	13.5%
7061 Deputy Assessors		\$ 43,388	\$ 404,000	\$ (360,612)	10.7%
7081 IMRF/Employer (2023 = 5.43%)		\$ 6,206	\$ 64,955	\$ (58,749)	9.6%
7091 FICA (SS/MC)/Employer		\$ 9,418	\$ 76,446	\$ (67,028)	12.3%
7101 Group Medical/Employer		\$ 14,638	\$ 130,000	\$ (115,362)	11.3%
7111 State Unemployment/Employer		\$ -	\$ 2,500	\$ (2,500)	0.0%
	Total Compensation & Benefits	<u>\$ 159,857</u>	<u>\$ 1,273,201</u>	<u>\$ (1,113,344)</u>	<u>12.6%</u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

		<u>FY2024</u>		
	<u>May-23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Services & Expenses				
1028 Membership Dues	\$ -	\$ 2,000	\$ (2,000)	0.0%
1029 Auditing Expense	\$ -	\$ 7,500	\$ (7,500)	0.0%
1030 Legal Expense	\$ 874	\$ 12,000	\$ (11,126)	7.3%
1034 Insurance	\$ 11,980	\$ 13,000	\$ (1,020)	92.2%
1035 Publishing	\$ -	\$ 2,500	\$ (2,500)	0.0%
1038 Other Expenditures	\$ 1,971	\$ 7,500	\$ (5,529)	26.3%
1039 Debt Service: Principle & Interest	\$ -	\$ 1,000	\$ (1,000)	0.0%
1040 Building Maintenance	\$ 450	\$ 20,000	\$ (19,550)	2.3%
1042 Janitorial Services & Supplies	\$ 613	\$ 6,000	\$ (5,388)	10.2%
1043 Building Security	\$ -	\$ 2,500	\$ (2,500)	0.0%
1044 Building Repairs #1	\$ -	\$ 131,791	\$ (131,791)	0.0%
1044 Building Repairs #2	\$ -	\$ 50,000	\$ (50,000)	0.0%
1045 Special Projects #1	\$ 14,291	\$ 75,000	\$ (60,709)	19.1%
1045 Special Projects #2	\$ -	\$ 90,000	\$ (90,000)	0.0%
1045 Special Projects #3: Decennial	\$ -	\$ 25,000	\$ (25,000)	0.0%
Total Services & Expenses	\$ 30,179	\$ 445,791	\$ (415,612)	6.8%
Capital Fund Reserve				
Township Building Improvements #1	\$ -	\$ 409,729	\$ (409,729)	0.0%
Township Building Improvements #2	\$ -	\$ 908,179	\$ (908,179)	0.0%
Program Facility	\$ -	\$ 1	\$ (1)	0.0%
Total Capital Fund Reserve	\$ -	\$ 1,317,909	\$ (1,317,909)	0.0%
Supervisor's Office				
8091 Postage	\$ -	\$ 3,000	\$ (3,000)	0.0%
8101 Rent/Debt Service	\$ -	\$ 20,000	\$ (20,000)	0.0%
8121 Janitorial	\$ 438	\$ 3,500	\$ (3,063)	12.5%
8131 Utilities	\$ 1,208	\$ 10,000	\$ (8,792)	12.1%
8141 Telephones	\$ -	\$ 5,000	\$ (5,000)	0.0%
8151 Car Expense	\$ -	\$ 3,500	\$ (3,500)	0.0%
8161 Education/Conference/Meetings	\$ 49	\$ 4,000	\$ (3,951)	1.2%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 497	\$ 6,000	\$ (5,503)	8.3%
8191 Office Supplies	\$ 127	\$ 6,000	\$ (5,873)	2.1%
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$ -	\$ 1,000	\$ (1,000)	0.0%
8221 Computer/Contract Services	\$ 137	\$ 25,000	\$ (24,863)	0.5%
8241 Membership Dues	\$ -	\$ 450	\$ (450)	0.0%
Total Supervisor's Office	\$ 2,456	\$ 95,450	\$ (92,994)	2.6%
Emergency Transfer of Funds				
9000 GT Funds Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Expense	\$ 221,497	\$ 3,822,495	\$ (3,600,998)	5.8%
Net Income	\$ 278,001	\$ (1,803,470)	\$ 2,081,471	

**Town of the City of Bloomington--General Town Administration Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 · Prairie State Bank & Trust (53)			
05/02/2023	9851	Soaring Eagle Cleaning Services LLC	-700.00
05/02/2023	9852	TOIRMA	-11,980.00
05/02/2023	9853	Bowman, Danny	-300.00
05/05/2023	20230515	EFT-Payroll	-3,428.55
05/05/2023	82423669	EFT-Federal Tax Deposit	-1,498.00
05/05/2023	0964199120	EFT-IL Tax Deposit	-230.95
05/05/2023	EFT	EFT-Valutec Card Solutions	-69.92
05/09/2023	Transfer	Prairie State Bank & Trust	100,000.00
05/09/2023	4856	Danvers TWP	35.00
05/09/2023	9854	Hilltop Mobile Home SALES	-3,000.00
05/09/2023	9855	Ameren Illinois	-781.82
05/09/2023	9856	CDS Office Technologies	-96.80
05/09/2023	9857	MCLT #FSB1200 %Redbird Property Mgmt	-3,000.00
05/09/2023	9858	Curtiss, Jennifer	-48.80
05/09/2023	9859	NICOR Gas	-253.47
05/09/2023	9860	Town of the City of Bloomington - CEM	-26,826.65
05/09/2023	9861	Town of the City of Bloomington - GA	-10,594.03
05/15/2023	20230515	EFT-Payroll	-20,150.38
05/15/2023	82907995	EFT-Federal Tax Deposit	-7,433.90
05/15/2023	0407835344	EFT-IL Tax Deposit	-1,330.69
05/15/2023	EFT	Prairie State Bank & Trust	-440.01
05/15/2023	EFT	TASC (Total Administrative Services Corp)	-401.24
05/16/2023	3483	Bloomington TWP	35.00
05/16/2023	3487	Bloomington TWP	35.00
05/16/2023	9862	U-Haul	-102.84
05/16/2023	9863	Walden Automotive	-437.89
05/16/2023	9864	Ameren Illinois	-163.83
05/16/2023	9865	Traditions Harmony Housing LLC	-1,265.00
05/16/2023	9866	VISA (DLS)	-2,216.15
05/16/2023	9867	James Moore Estate dba Maple Grove Estate	-480.00
05/16/2023	9868	VISA (SRS)	-150.00
05/17/2023	9869	Huck's/WEX Bank	-29.00
05/23/2023	9870	Ace Industrial Properties Inc dba 1900E C	-1,000.00
05/23/2023	9871	City of Bloomington Water Dept	-174.18
05/23/2023	9872	City of Bloomington Water Dept	-585.02
05/23/2023	9873	Kurt LLC %Class Act Realty	-1,400.00
05/30/2023	9874	City of Bloomington Health Insurance	-13,447.22
05/30/2023	9875	NCPERS Group Life Ins	-64.00
05/30/2023	9876	CDS Leasing	-201.21
05/30/2023	9877	Ameren Illinois	-509.36
05/30/2023	9878	American Pest Control Inc	-37.00
05/30/2023	9879	Farnsworth Group Inc	-7,604.00
05/30/2023	9880	Mescher Rinehart & Redlingshafer PC	-874.00
05/30/2023	9881	Lakewood B LLC dba Lakewood Terrace Apts	-534.00
05/30/2023	9882	Green Trail Rentals LLC	-80.00
05/30/2023	9883	Sayed, Yousuf dba Sund Down Express LLC	-2,607.00
05/31/2023	09976702683	IMRF - Illinois Municipal Retirement Fund	2,164.73
05/31/2023	42478	Town of the City of Bloomington - CEM	7,976.73
05/31/2023	1154	TOI Supervisors Division	152.95
05/31/2023	20230531	EFT-Payroll	-18,528.47
05/31/2023	61656113	EFT-Federal Tax Deposit	-6,523.08
05/31/2023	1096585936	EFT-IL Tax Deposit	-1,253.09
05/31/2023	02333	EFT-IMRF	-11,482.39
05/31/2023	EFT	Prairie State Bank & Trust	-440.01
05/31/2023	EFT	TASC (Total Administrative Services Corp)	-401.24
05/31/2023	Credit	Interest	14.49
		<b>Total</b>	<u><u>-54,741.29</u></u>

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**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **26th day of June 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **26th day of June 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$404,844.63** in ILLINOIS FUNDS (0879) in SPRINGFIELD, ILLINOIS, **\$69,349.97** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$81,449.77** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jenna L Kearns  
\_\_\_\_\_

WARD 6: Cody Hendricks  
\_\_\_\_\_

WARD 2: Donna Boelen  
\_\_\_\_\_

WARD 7: Mary "Mollie" Ward  
\_\_\_\_\_

WARD 3: Sheila Montney  
\_\_\_\_\_

WARD 8: Kent Lee  
\_\_\_\_\_

WARD 4: John W Danenberger  
\_\_\_\_\_

WARD 9: Tom Crumpler  
\_\_\_\_\_

WARD 5: Nick Becker  
\_\_\_\_\_

Trustee Mboka Mwilambwe  
\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Assistance Fund**

**Month of: MAY**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	40,691	
Investments: Illinois Fund	\$	403,102	
Investments: Prairie State Bank & Trust (19)	\$	91,988	
		<u>          </u>	
Public Funds at Commencement			\$ 535,780

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$	11	
Interest: Prairie State Bank (19)	\$	10	
Interest: Illinois Fund (0879)	\$	1,743	
Personal Property Replacement Tax	\$	10,594	
Refunds & Recoveries	\$	2,779	
Tax Levy	\$	39,452	
		<u>          </u>	
Public Funds Received This Month			\$ 54,590
Public Funds Available			<u>\$ 590,370</u>

**Public Funds Expended This Month**

	\$ 34,726
<b>TOTAL Public Funds at Month End</b>	<b><u>\$ 555,644</u></b>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	69,350	
Investments: Illinois Fund (0879)	\$	404,845	
Investments: Prairie State Bank & Trust (19)	\$	81,450	
		<u>          </u>	
<b>TOTAL Public Funds at Month End</b>			<b><u>\$ 555,644</u></b>

**Checking Account Activity**

Checkbook Balance at Commencement	\$	40,691	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	11	
Personal Property Replacement Tax	\$	10,594	
Refunds & Recoveries	\$	2,779	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	50,000	
Total Deposits for Month		<u>          </u>	
		\$ 63,385	
Total Funds Available			\$ 104,076
Checks Written: General Assistance			\$ 34,726
<b>Checkbook Balance at Month End</b>			<b><u>\$ 69,350</u></b>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$	77,374	
Less Outstanding Checks	\$	(8,024)	
		<u>          </u>	
<b>Checkbook Balance per Reconciliation</b>			<b><u>\$ 69,350</u></b>

**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

May-23

Revenue				
7000 Interest		\$	1,764	
7600 Personal Property Replacement Tax		\$	10,594	
7700 Refunds & Recoveries		\$	2,779	
7800 Tax Levy		\$	39,452	
	Total Revenue			\$ 54,590
Expense: CW				
6011 Groceries/Personal Essentials		\$	5,936	
6021 Rent		\$	7,449	
6051 Utilities		\$	558	
6071 Emergency Assistance		\$	20,655	
6101 Transportation		\$	28	
6121 Allowances		\$	100	
	Total CW			\$ 34,726
	Total Income			\$ 54,590
	Total Expense			\$ 34,726
	Net Income			\$ 19,864

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

Income	<u>May-23</u>	FY24 Budget	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 3,391	\$ 1,000	\$ 2,391	339.1%
7400 Other Income	\$ -	\$ 10	\$ (10)	0.0%
7600 Personal Property Replacement Tax	\$ 17,124	\$ 30,000	\$ (12,876)	57.1%
7700 Refunds & Recoveries	\$ 4,223	\$ 10,000	\$ (5,777)	42.2%
7800 Tax Levy	\$ 39,452	\$ 200,000	\$ (160,548)	19.7%
7900 GT Fund Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Revenue	\$ 64,190	\$ 441,010	\$ (376,820)	14.6%
Total Income	\$ 64,190	\$ 441,010	\$ (376,820)	14.6%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 11,278	\$ 78,000	\$ (66,722)	14.5%
6021 Rent	\$ 12,498	\$ 200,000	\$ (187,502)	6.2%
6051 Utilities	\$ 1,041	\$ 50,000	\$ (48,959)	2.1%
6061 Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$ 30,336	\$ 200,000	\$ (169,664)	15.2%
6081 Hospital	\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$ -	\$ 6,168	\$ (6,168)	0.0%
6101 Transportation	\$ 57	\$ 40,000	\$ (39,943)	0.1%
6121 Allowances	\$ 240	\$ 10,000	\$ (9,760)	2.4%
Total CW Expense	\$ 55,450	\$ 614,168	\$ (558,718)	9.0%
Total Expense	\$ 55,450	\$ 614,168	\$ (558,718)	9.0%
Net Income	\$ 8,740	\$ (173,158)	\$ 181,898	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501	Prairie State Bank & Trust (00)		
05/02/2023	37309	BHA; Blmgtn Housing Authority (laundry)	-25.00
05/02/2023	37310	BHA; Blmgtn Housing Authority (rent)	-95.00
05/02/2023	37311	HCE Ventures LLC %ETM Inc	-300.00
05/02/2023	37312	Doogan, Jonathan R %ETM Inc	-900.00
05/02/2023	37313	NICOR Gas	-488.00
05/02/2023	37314	Salvation Army	-200.00
05/02/2023	37315	Clothier Land Trust H-187 %Willow Creek	-718.10
05/02/2023	37316	Ameren Illinois	-564.43
05/02/2023	37317	Coontz, Herbert W& IvaJ, IrrevocableTrust	-313.00
05/02/2023	37318	Downtowner Apts, The	-47.00
05/02/2023	37319	PBH Oak Creek LLC dba Oak Creek Crossing	-916.00
05/02/2023	37320	TP Real Estate LLC	-345.00
05/05/2023	EFT	EFT-Kroger via Valutec	-5,935.64
05/09/2023	Transfer	Prairie State Bank & Trust	50,000.00
05/09/2023	9861	EFT-Personal Property Replacement Tax	10,594.03
05/09/2023	37321	Hilltop Mobile Home SALES	-1,152.00
05/09/2023	37322	Barak Holdings LLC %Class Act Realty	-690.00
05/09/2023	37323	Kaisershot, Kenley	-1,152.00
05/09/2023	37324	Kalari & Herrera Realty LLC %Redbird Apts	-916.00
05/09/2023	37325	Labyrinth Outreach Services to Women	-200.00
05/09/2023	37326	Moore Enterprises dba Grandview Estates	-816.24
05/09/2023	37327	Thrasher, Raymond E	-200.00
05/09/2023	37328	MCLT #FSB1200 %Redbird Property Mgmt	-1,388.00
05/09/2023	37329	Ameren Illinois	-102.30
05/09/2023	37330	Downtowner Apts, The	-35.00
05/09/2023	37331	JNB Iceberg Development Group Inc	-916.00
05/09/2023	37332	Miller Trust, Annetta O dba Miller Prop	-113.00
05/09/2023	37333	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-25.00
05/16/2023	37334	Harris, Barbara Alexander	-200.00
05/16/2023	37335	Adekoya, Tony S	-690.00
05/16/2023	37336	BHA; Blmgtn Housing Authority (rent)	-1,120.00
05/16/2023	37337	Lakewood B LLC dba Lakewood Terrace Apts	-345.00
05/16/2023	37338	Pedcor Investments-2002 dba Danbury Ct	-113.00
05/16/2023	37339	Ameren Illinois	-2,613.06
05/16/2023	37340	BHA; Blmgtn Housing Authority (laundry)	-25.00
05/16/2023	37341	City of Bloomington Water Department	-169.72
05/16/2023	37342	NICOR Gas	-44.86
05/16/2023	37343	Traditions Harmony Housing LLC	-690.00
05/16/2023	37344	Salvation Army	-200.00
05/16/2023	37345	James Moore Estate dba Maple Grove Estate	-690.00
05/17/2023	AC4096630	Treasurer, State of IL, SSI Reimbursement	364.47
05/17/2023	37346	Huck's/WEX Bank	-28.44
05/23/2023	37347	Jessen, Chad & Micha dba Red Rock Prop	-345.00
05/23/2023	37348	Lincoln Towers %Mid-Northern Group	-129.00
05/23/2023	37349	Miller Trust, Annetta O dba Miller Prop	-345.00
05/23/2023	37350	BHA; Blmgtn Housing Authority (rent)	-205.00
05/23/2023	37351	Brady, Edward P %Brady Property Mgmt	-300.00
05/23/2023	37352	City of Bloomington Water Department	-916.00
05/23/2023	37353	Ameren Illinois	-177.41
05/23/2023	37354	Dotson, Bernard & Ream M	-345.00
05/23/2023	37355	Brown, Caire E	-200.00
05/23/2023	37356	M&M Real Estate Partnership LLC %Class Ac	-1,380.79
05/23/2023	37357	Moore Enterprises dba Grandview Estates	-345.00
05/23/2023	37358	BHA; Blmgtn Housing Authority (laundry)	-25.00
05/23/2023	37359	Salvation Army	-400.00
05/23/2023	37360	Highland B LLC	-345.00
05/30/2023	AC4143987	Treasurer, State of IL, SSI Reimbursement	2,415.00
05/30/2023	37361	Ameren Illinois	-106.42
05/30/2023	37362	Corn Belt Energy Corporation	-485.32
05/30/2023	37363	Lakewood B LLC dba Lakewood Terrace Apts	-916.00
05/30/2023	37364	Sayed, Yousuf dba Sun Down Express LLC	-1,388.00
05/30/2023	37365	Traver, Vera A & William S	-200.00
05/30/2023	37366	Wingover East, LLC %Apt Mart	-345.00
05/31/2023	37367	Barak Holdings LLC %Class Act Realty	-345.00
05/31/2023	Credit	Interest	11.34
			<u>28,659.11</u>

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**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **12th day of June 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **12th day of June 2023**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$127,456.21** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$857,257.01** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of  
Bloomington, McLean County, Illinois

This **26th day of June 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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## Town of the City of Bloomington--Cemetery Fund

Month of: **MAY**

### Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	69,584
Cash: Heartland Bank 7782 (Reserve)	\$	857,251
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	270,959
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2023	\$	<u>232,457</u>
Funds at Commencement		\$ 1,430,251

### Public Funds Received This Month

Real Estate Tax Levy	\$	99,902
Personal Property Replacement Tax	\$	26,827

### Other Funds Received This Month

Opening/Closing Fees	\$	6,005
Sale of Lots	\$	2,857
Sale of Crypts	\$	30
Sale of Niches	\$	4,540
Interest: Checking/Reserve	\$	106
Income from Trusts	\$	34
Other Income & Special Events	\$	3,485
Inspection Fees	\$	<u>525</u>
		\$ 17,581

Total Funds Received This Month \$ 144,310

Total Funds Available \$ 1,574,561

\$ 84,199

**TOTAL Funds at Month End** **\$ 1,490,363**

### Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	127,456
Cash: Heartland Bank 7782 (Reserve)	\$	857,257
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	273,192
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2023	\$	<u>232,457</u>
<b>TOTAL Funds at Month End</b>		<b><u>\$ 1,490,363</u></b>

### Checking Account Activity

Checkbook Balance at Commencement \$ 69,584

Deposits	Personal Property Replacement Tax	\$	26,827
	Opening/Closing Fees	\$	6,005
	Sale of Lots	\$	2,857
	Sale of Crypts	\$	30
	Sale of Niches	\$	4,540
	Interest: Checking	\$	2
	Inspection Fees	\$	525
	Other Income & Special Events	\$	3,485
	Transfer (to)/from Reserve Acct 7782	\$	100,000
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$	<u>(2,200)</u>
	Total Deposits for Month		\$ 142,071

Total Funds Available \$ 211,655

#### Checks Written

	Compensation & Benefits	\$	36,841
	Administrative Expenses	\$	26,859
	Cemetery Improvements, Maintenance & Repair	\$	13,060
	Cemetery Operations	\$	<u>7,439</u>
	Total Checks Written		\$ 84,199

Total Checks Written \$ 84,199

**Checkbook Balance at Month End** **\$ 127,456**

### Bank Reconciliation at Month End

Balance per Bank Statement	\$	143,912
Plus Outstanding Deposits	\$	194
Less Outstanding Checks	\$	<u>(16,650)</u>

**Checkbook Balance per Reconciliation** **\$ 127,456**

## Town of the City of Bloomington--Cemetery Fund

### Statement of Receipts and Disbursements

Revenue	May-23	
40100 Real Estate Tax Levy	\$ 99,902	
41000 Personal Property Replacement Tax	\$ 26,827	
42000 Opening/Closing Fee	\$ 6,005	
42500 Sale of Lots	\$ 2,857	
43000 Sale of Crypts	\$ 30	
43100 Sale of Niches	\$ 4,540	
43500 Interest: Checking/Reserve	\$ 106	
49000 Income from Trusts	\$ 34	
49020 Other Income & Special Events	\$ 3,485	
49021 Inspection Fees	\$ 525	
Total Revenue	\$ 144,310	
Total Income	<b>\$ 144,310</b>	
Expense		
Compensation & Benefits		
50101 Wages: Administrative Staff	\$ 5,320	
50102 Wages: Cemetery Staff	\$ 24,397	
50201 Payroll Taxes	\$ 2,154	
50202 IMRF/Employer (2023 = 5.43%)	\$ 1,614	
50204 Employee Health Insurance	\$ 3,357	
Total Compensation & Benefits	\$ 36,841	
Administrative Expenses		
51100 Casualty Insurance	\$ 21,297	
51500 Contractual Services	\$ 1,807	
52000 Office Supplies	\$ 570	
52500 Utilities	\$ 1,743	
55450 Other Admin Expenses	\$ 1,442	
Total Administrative Expenses	\$ 26,859	
Cemetery Improvements, Maintenance & Repair		
57601 Flags & Flag Poles	\$ 8,168	
57800 Operating Equipment	\$ 4,892	
Total Cemetery Improvements, Maintenance & Repair	\$ 13,060	
Cemetery Operations		
55500 Fuel, Oil and Equipment	\$ 1,362	
56500 Equipment Repairs	\$ 1,838	
56600 Cemetery Supplies & Maintenance	\$ 573	
56800 Disposal of Leaves/Branches	\$ 295	
57602 Grounds Maintenance/Repair	\$ 208	
57603 Road, Fence, Lot, Drains	\$ 2,560	
58100 Grave Markers	\$ 603	
Total Cemetery Operations	\$ 7,439	
Total Expense	<b>\$ 84,199</b>	
Net Income	<b>\$ 60,111</b>	



**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income	<u>May-23</u>	FY24 Budget	\$ Over Budget	% of Budget
<b>Revenue</b>				
40100 Real Estate Tax Levy	\$ 99,902	\$ 506,600	\$ (406,698)	19.7%
41000 Personal Property Replacement Tax	\$ 43,361	\$ 80,000	\$ (36,639)	54.2%
42000 Opening/Closing Fee	\$ 15,335	\$ 90,000	\$ (74,665)	17.0%
42100 Marker Commission	\$ -	\$ 9,000	\$ (9,000)	0.0%
42500 Sale of Lots	\$ 7,973	\$ 70,000	\$ (62,027)	11.4%
43000 Sale of Crypts	\$ 60	\$ 11,000	\$ (10,940)	0.5%
43100 Sale of Niches	\$ 4,770	\$ 48,000	\$ (43,230)	9.9%
44700 Sale of Burial Supplies	\$ -	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ -	\$ 700	\$ (700)	0.0%
42400 Sales - Other	\$ -	\$ 1,500	\$ (1,500)	0.0%
43500 Interest	\$ 205	\$ 600	\$ (395)	34.2%
49000 Income from Trusts	\$ 68	\$ 4,000	\$ (3,932)	1.7%
49020 Other Income & Special Events	\$ 3,670	\$ 10,000	\$ (6,330)	36.7%
49021 Inspection Fees	\$ 1,050	\$ 4,000	\$ (2,950)	26.3%
<b>Total Revenue</b>	<b>\$ 176,394</b>	<b>\$ 835,900</b>	<b>\$ (659,506)</b>	<b>21.1%</b>
<b>Total Income</b>	<b>\$ 176,394</b>	<b>\$ 835,900</b>	<b>\$ (659,506)</b>	<b>21.1%</b>
<b>Expense</b>				
<b>Compensation &amp; Benefits</b>				
50101 Wages: Administrative Staff	\$ 9,730	\$ 76,600	\$ (66,870)	12.7%
50102 Wages: Cemetery Staff	\$ 44,297	\$ 292,500	\$ (248,203)	15.1%
50201 Payroll Taxes - FICA	\$ 3,894	\$ 24,000	\$ (20,106)	16.2%
50202 IMRF/Employer (2023 = 5.43%)	\$ 2,934	\$ 39,000	\$ (36,066)	7.5%
50203 IDES - Unemployment Insurance	\$ -	\$ 15,000	\$ (15,000)	0.0%
50204 Employee Health Insurance	\$ 6,713	\$ 60,000	\$ (53,287)	11.2%
50205/50206 Other Payroll Expenses	\$ -	\$ 500	\$ (500)	0.0%
<b>Total Compensation &amp; Benefits</b>	<b>\$ 67,568</b>	<b>\$ 507,600</b>	<b>\$ (440,032)</b>	<b>13.3%</b>
<b>Administrative Expenses</b>				
51100 Casualty Insurance	\$ 21,297	\$ 24,000	\$ (2,703)	88.7%
51500 Contractual Services	\$ 3,607	\$ 14,000	\$ (10,393)	25.8%
52000 Office Supplies	\$ 570	\$ 4,000	\$ (3,430)	14.3%
52500 Utilities	\$ 2,237	\$ 18,500	\$ (16,263)	12.1%
54000 Advertising	\$ -	\$ 4,000	\$ (4,000)	0.0%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 600	\$ (600)	0.0%
55100 Audit Expense	\$ -	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ -	\$ 9,000	\$ (9,000)	0.0%
55450 Other Admin Expenses	\$ 1,687	\$ 5,000	\$ (3,313)	33.7%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
<b>Total Administrative Expenses</b>	<b>\$ 29,398</b>	<b>\$ 100,400</b>	<b>\$ (71,002)</b>	<b>29.3%</b>
<b>Cemetery Improvements, Maintenance &amp; Repairs</b>				
57601 Flags & Flag Poles	\$ 8,168	\$ 15,000	\$ (6,832)	54.5%
57800 Operating Equipment	\$ 4,892	\$ 8,000	\$ (3,108)	61.2%
58260 Columbariums	\$ -	\$ 200,000	\$ (200,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ -	\$ 2,000	\$ (2,000)	0.0%
<b>Total Cemetery Improvements, Maintenance &amp; Repairs</b>	<b>\$ 13,060</b>	<b>\$ 235,000</b>	<b>\$ (221,940)</b>	<b>5.6%</b>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>May-23</u>		<u>Budget</u>		<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations						
55500 Fuel, Oil & Equipment	\$ 1,986	\$	\$ 15,000	\$	\$ (13,014)	13.2%
56000 Tree Removal/Monument Repair	\$ -	\$	\$ 19,000	\$	\$ (19,000)	0.0%
56500 Equipment Repairs	\$ 1,838	\$	\$ 12,000	\$	\$ (10,162)	15.3%
56600 Cemetery Supplies & Maintenance	\$ 573	\$	\$ 15,000	\$	\$ (14,427)	3.8%
56700 Rental Equipment & Leasing	\$ -	\$	\$ 12,000	\$	\$ (12,000)	0.0%
56800 Removal of Leaves/Branches	\$ 535	\$	\$ 4,000	\$	\$ (3,465)	13.4%
57000 Office Repairs & Maintenance	\$ -	\$	\$ 2,000	\$	\$ (2,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ 208	\$	\$ 25,000	\$	\$ (24,792)	0.8%
57603 Road, Fence, Lot, Drains	\$ 2,560	\$	\$ 20,000	\$	\$ (17,440)	12.8%
57700 Equipment Building	\$ -	\$	\$ 1,500	\$	\$ (1,500)	0.0%
58100 Grave Markers	\$ 603	\$	\$ 15,000	\$	\$ (14,397)	4.0%
59900 Other Cemetery Expenses	\$ 23	\$	\$ 1,000	\$	\$ (977)	2.3%
Total Cemetery Operations	\$ 8,326	\$	\$ 141,500	\$	\$ (133,174)	5.9%
Total Expense	\$ 118,351	\$	\$ 984,500	\$	\$ (866,149)	12.0%
Net Income	\$ 58,043	\$	\$ (148,600)	\$	\$ 206,643	

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
05/01/2023	Deposit	HBT - Heartland Bank & Trust	290.70
05/01/2023	Deposit	HBT - Heartland Bank & Trust	48.60
05/02/2023	Deposit	HBT - Heartland Bank & Trust	48.60
05/02/2023	42461	ColdSpring Memorial Group	-301.50
05/02/2023	42462	TOIRMA	-21,297.00
05/02/2023	42463	Ameren Illinois	-302.94
05/02/2023	42464	COMCAST Business	-211.39
05/02/2023	42465	NICOR Gas	-276.14
05/02/2023	42466	Evergreen FS Inc	-275.07
05/02/2023	42467	RP Lumber Company Inc	-237.00
05/03/2023	Deposit	HBT - Heartland Bank & Trust	730.37
05/04/2023	Deposit	HBT - Heartland Bank & Trust	48.50
05/05/2023	Deposit	HBT - Heartland Bank & Trust	775.00
05/05/2023	Deposit	HBT - Heartland Bank & Trust	243.40
05/08/2023	Deposit	HBT - Heartland Bank & Trust	23.97
05/09/2023	Deposit	HBT - Heartland Bank & Trust	96.35
05/09/2023	42468	Nord Outdoor Power	-2,974.60
05/09/2023	42469	Dave Capodice Excavating Inc	-295.00
05/11/2023	20231105	Hanan, Russell & Vasiliki	-2,600.00
05/11/2023	20231105	Dale, Rodney	-600.00
05/11/2023	20231105	Grismore, Kathy & Beatrice, Lester Simmon	-500.00
05/11/2023	20231105	Grismore, Kathy & Beatrice, Lester Simmon	-500.00
05/11/2023	20231105	Grismore, Kathy & Beatrice, Lester Simmon	-500.00
05/11/2023	20231105	Price, Mary	1,200.00
05/11/2023	20231105	Smiley, Dan & Karen	1,300.00
05/11/2023	20231105	Transfer	100,000.00
05/12/2023	Deposit	HBT - Heartland Bank & Trust	27,873.65
05/12/2023	Deposit	HBT - Heartland Bank & Trust	48.25
05/12/2023	Deposit	HBT - Heartland Bank & Trust	413.47
05/15/2023	20230515	Payroll Direct Deposit	-9,226.06
05/15/2023	61615680	EFTPS - IRS	-2,790.08
05/15/2023	1608049360	IL Dept of Revenue	-568.01
05/16/2023	42470	VISA BMCU...1484	-4,246.80
05/16/2023	42471	Peoria Flag & Decorating Company	-6,438.00
05/16/2023	42472	Evergreen FS Inc	-611.76
05/16/2023	42473	Nord Outdoor Power	-664.04
05/19/2023	Deposit	HBT - Heartland Bank & Trust	2,860.12
05/19/2023	Deposit	HBT - Heartland Bank & Trust	23.97
05/21/2023	Deposit	HBT - Heartland Bank & Trust	9.41
05/22/2023	Deposit	HBT - Heartland Bank & Trust	48.10
05/23/2023	Deposit	HBT - Heartland Bank & Trust	193.90
05/23/2023	42474	City of Bloomington Water Dept	-496.21
05/25/2023	Deposit	HBT - Heartland Bank & Trust	43.40
05/26/2023	Deposit	HBT - Heartland Bank & Trust	4,350.00
05/30/2023	Deposit	HBT - Heartland Bank & Trust	361.72
05/30/2023	42475	Post Up Fencing	-2,560.12
05/30/2023	42476	RP Lumber Company Inc	-128.21
05/30/2023	42477	ColdSpring Memorial Group	-301.50
05/30/2023	42478	City of Bloomington TWP - Reimburse	-7,976.73
05/30/2023	42479	Ameren Illinois	-290.33
05/30/2023	42480	NICOR Gas	-165.93
05/30/2023	42481	ADT Security Services	-1,806.72
05/30/2023	42482	Don Owen Tire Service Inc	-674.00
05/30/2023	42483	Evergreen FS Inc	-475.30
05/30/2023	42484	Nord Outdoor Power	-2,165.40
05/30/2023	42485	Ron Smith Printing Co	-69.30
05/31/2023	Deposit	HBT - Heartland Bank & Trust	100.00
05/31/2023	Deposit	HBT - Heartland Bank & Trust	193.90
05/31/2023	Deposit	HBT - Heartland Bank & Trust	5,350.00
05/31/2023	20230531	Payroll Direct Deposit	-11,771.81
05/31/2023	40923617	EFTPS - IRS	-3,770.52
05/31/2023	0873892560	IL Dept of Revenue	-737.78
05/31/2023	Credit	Interest	2.19
		Total	<u><u>57,872.32</u></u>

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# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **MAY**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Public Fund Balances at Beginning of Month</b>		\$ 926,835	\$ 3,485,890	\$ 535,780	\$ 4,948,505
<b>Revenues</b>	Interest	\$ 106	\$ 14,742	\$ 1,764	\$ 16,612
	Other Income & Special Events	\$ 3,485	\$ 2,423	\$ -	\$ 5,908
	Personal Property Replacement Tax	\$ 26,827	\$ 87,094	\$ 10,594	\$ 124,515
	Opening/Closing Fees	\$ 6,005			\$ 6,005
	Sales	\$ 7,427			\$ 7,427
	Inspection Fees	\$ 525			\$ 525
	Refunds and Recoveries			\$ 2,779	\$ 2,779
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (2,200)			\$ (2,200)
	Real Estate Tax Levy	\$ 99,902	\$ 324,339	\$ 39,452	\$ 463,693
	Total Revenues	\$ 142,077	\$ 428,598	\$ 54,590	\$ 625,264
<b>Expenditures</b>	Administrative Expenses	\$ 26,859			\$ 26,859
	Assessor's Office		\$ 1,438		\$ 1,438
	Capital Improvements	\$ 13,060			\$ 13,060
	Casework/General Assistance			\$ 34,726	\$ 34,726
	Cemetery Operations	\$ 7,439			\$ 7,439
	Community Agency Funding		\$ 15,146		\$ 15,146
	Compensation & Benefits	\$ 36,841	\$ 79,077		\$ 115,918
	Services & Expenses		\$ 22,773		\$ 22,773
	Supervisor's Office		\$ 1,325		\$ 1,325
	Total Expenditures	\$ 84,199	\$ 119,758	\$ 34,726	\$ 238,682
<b>Public Fund Balances at Month End</b>		<b>\$ 984,713</b>	<b>\$ 3,794,730</b>	<b>\$ 555,644</b>	<b>\$ 5,335,087</b>

### Revenue Distribution Report Fiscal Year To Date ~ **FY2024**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	FY2024 Tax Levy <b>Extension</b> for Tax Year 2022	\$ 506,661	\$ 1,644,906	\$ 200,084	\$ 2,351,650
	Percentage	21.5449%	69.9469%	8.5082%	100.0000%
<b>FY2024 Personal Property Replacement Tax</b>					
	04/06/2023 03-2023	\$ 16,534	\$ 53,680	\$ 6,530	\$ 76,744
	05/04/2023 04-2023	\$ 26,827	\$ 87,094	\$ 10,594	\$ 124,515
	TOTAL	\$ 43,361	\$ 140,774	\$ 17,124	\$ 201,259
<b>FY2024 Tax Levy Extension for Tax Year 2022</b>					
	05/25/2023 01-2023	\$ 99,902	\$ 324,339	\$ 39,452	\$ 463,693
	TOTAL	\$ 99,902	\$ 324,339	\$ 39,452	\$ 463,693



**REGULAR AGENDA ITEM NO. 5.C.**

**FOR CITY OF BLOOMINGTON TOWNSHIP - REGULAR SESSION:** June 26, 2023

**WARD IMPACTED:** Town of the City of Bloomington

**SUBJECT:** Consideration and Action to Approve the June 26, 2023 General Town Fund Request for Payments

**RECOMMENDED MOTION:** The June 26, 2023 Request for Payments be approved.

**STRATEGIC PLAN LINK:**

**STRATEGIC PLAN SIGNIFICANCE:**

**BACKGROUND:** Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT :** The amount approved for payment by the Cemetery Board of Trustees from the Cemetery Fund on June 12, 2023 was \$3,740.00.

The amount requested for payment from the Board of Trustees from the General Town Administration Fund on June 26, 2023 is \$88,352.32.

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

**ATTACHMENTS:**

[5C 20230626 Payment Request draft.pdf](#)

# CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)  
  
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

## OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **May 9, 2023 through June 12, 2023.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **12th day of June 2023.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **12th day of June 2023.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:  
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:  
Brad A Williams

Cemetery Board Vice President:  
Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

### CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: **June 12, 2023 Meeting**

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52000	Amazon/VISA/Others	printer drum/toner (estimated)	6/30/23	\$600.00
56600	Amazon/VISA/Others	clips for Avenue of Flags (estimated)	6/30/23	\$400.00
56000	Embark Tree Removal	tree removal emergency (estimated)	6/30/23	\$2,100.00
56500	Morris Avenue Garage/VISA	Truck/Trailer Inspections (estimated)	6/30/23	\$200.00
57601	RP Lumber Company Inc/VISA/Others	pvc, concrete, zip ties (estimated)	6/30/23	\$350.00
57602	RP Lumber Company Inc/VISA/Others	dirt shed parts(estimated)	6/30/23	\$40.00
55450	Sam's Club/Others/VISA	membership fee (estimated)	6/30/23	\$50.00
<b>TOTAL: Requests for Payments</b>				<b>\$3,740.00</b>

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)  
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

**OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **May 23, 2023 to June 26, 2023.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **26th day of June 2023.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **26th day of June 2023.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**

REQUEST FOR PAYMENT: **June 26, 2023** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	06/30/23	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	07/15/23	\$ 3,916.67
7021	TWP Assessor	S Scudder	06/30/23	\$ 4,000.00
7021	TWP Assessor	S Scudder	07/15/23	\$ 4,000.00
7041	Town Trustee <b>05/22/2023</b>	Ward 1: J Kearns	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Ward 2: D Boelen	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Ward 3: S Montney	06/30/23	\$ -
7041	Town Trustee <b>05/22/2023</b>	Ward 4: J Danenberger	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Ward 5: N Becker	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Ward 6: C Hendricks	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Ward 7: M Ward	06/30/23	\$ -
7041	Town Trustee <b>05/22/2023</b>	Ward 8: K Lee	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Ward 9: T Crumpler	06/30/23	\$ 20.00
7041	Town Trustee <b>05/22/2023</b>	Trustee M Mwilambwe	06/30/23	\$ 20.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 15,993.34</b>
<b>Assessor's Claims</b>				
9151	Auto Expense	BMCU Visa/COB/WEX/PAL/Others (Estimated)	06/30/23	\$ 100.00
9151	Auto Expense	BMCU Visa/VISA/Mireland/Others (Estimated)	06/30/23	\$ 58.08
9201	Office Supplies	BMCU Visa/VISA/Mireland/Amazon/Others	06/30/23	\$ 266.77
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	06/30/23	\$ 500.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	06/30/23	\$ 6,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/IPAI/ILDOR/Others (Estimated)	06/30/23	\$ 5,000.00
9301	Computer Services	BMCU Visa/MIRA/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	06/30/23	\$ 100.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 12,024.85</b>
<b>Community Agency Funding</b>				
10215	Housing Eviction Relief Effort (H.E.R.E.)	various landlords, mortgage companies & utilities (Estimated)	06/30/23	\$ 56,447.79
1025	GA Client Services/Workfare Development	BMCU VISA/Menard's/Lowe's/Walmart/\$ General/Others (Estima	06/30/23	\$ 547.84
1025	GA Client Services/Workfare Development	BMCU VISA/U-Haul/Wex/Skillrud/Others (Estimated)	06/30/23	\$ 2,000.00
<b>Community Agency Funding TOTAL</b>				<b>\$ 58,995.63</b>
<b>Services &amp; Expenses</b>				
1028	Membership Dues	BMCU Visa/Sam's Club/Others (Estimated)	06/30/23	\$ 35.00
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	06/30/23	\$ 874.00
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 909.00</b>
<b>Supervisor's Claims</b>				
8151	Car Expense	BMCU VISA/WEX/Hucks/PAL/others (Estimated)	06/30/23	\$ 150.00
8161	Education/Conference/Meetings	BMCU Visa/TOI/Others (Estimated)	06/30/23	\$ 250.00
8191	Office Supplies	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	06/30/23	\$ 29.50
<b>Supervisor's Claims TOTAL</b>				<b>\$ 429.50</b>
<b>TOTAL Request for Payment</b>				<b>\$ 88,352.32</b>



**REGULAR AGENDA ITEM NO. 6.A.**

**FOR CITY OF BLOOMINGTON TOWNSHIP - REGULAR SESSION:** June 26, 2023

**WARD IMPACTED:** Town of the City of Bloomington

**SUBJECT:** Bid Approval for Request for Proposal by Evergreen Memorial Cemetery for Four New Columbaria

**RECOMMENDED MOTION:** Recommend that the Request for Proposal issued by Evergreen Memorial Cemetery for four Columbaria be awarded to Pontiac Granite Company for the bid amount of \$199,650, and the Township Supervisor be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:**

**STRATEGIC PLAN SIGNIFICANCE:**

**BACKGROUND:** When Evergreen Memorial Cemetery's existing mausoleum was built in 2008, the original plans included twenty columbaria to be built over time along the North and South sides of the mausoleum. Many have been erected over the years, leaving six, three on each side, remaining to be built. In the meantime, issues with the surrounding concrete and walkways have arisen. The recommendation from concrete companies is to complete the buildout of the remaining columbaria before making the necessary improvements.

Evergreen Memorial Cemetery has determined this will be done in a three -phased project over the next two fiscal years beginning with the build of four columbaria this fiscal year 2024. The final two columbaria and the replacement of the concrete and walkways will be completed in fiscal year 2025. In preparation, \$200,000 for the columbaria was included and approved under the category for Cemetery Improvements, Maintenance & Repairs in the Fiscal Year 2024 budget.

To begin, Evergreen Memorial Cemetery issued an RFP for the build of the four columbaria. Notice was published in the Pantagraph May 25, 2023 and May 30, 2023 seeking proposals, stating that sealed bids would be accepted through June 2, 2023 until 1:00 pm. Only one bid was received, from Pontiac Granite Company. After careful review, the Evergreen Memorial Cemetery Board of Trustees recommended the work be awarded to Pontiac Granite Company of Pontiac, IL for the bid amount of \$199,650.

Pursuant to state statutes 60 ILCS 1/85-30 and 60 ILCS 1/205-105, all purchases in excess of \$30,000 require Township Board approval. The Township Supervisor and Evergreen Memorial Cemetery Board are respectfully requesting said approval.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Evergreen Memorial Cemetery Staff, Township Supervisor, the Pantagraph, and public Granite/Concrete/Monument

companies.

**FINANCIAL IMPACT:** The proposed bid amount of \$199,650 falls within the scope of the approved budget.

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell



**REGULAR AGENDA ITEM NO. 7.A.**

**FOR CITY OF BLOOMINGTON TOWNSHIP - REGULAR SESSION:** June 26, 2023

**WARD IMPACTED:** Town of the City of Bloomington

**SUBJECT:** Presentation and Discussion of the Township Supervisor's Report

**RECOMMENDED MOTION:** None; presentation only

**STRATEGIC PLAN LINK:**

**STRATEGIC PLAN SIGNIFICANCE:**

**BACKGROUND:** A report from the Township Supervisor will be provided. Questions, comments, and discussion from the Board are welcome.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

**ATTACHMENTS:**

[7A Supervisor Report 20230626.pdf](#)

## CITY OF BLOOMINGTON TOWNSHIP

TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: June 26, 2023  
RE: Township Supervisor's Report

**Building Renovation Project:** The start of the project has been delayed until the end of July due to the ordering timeline of certain materials.

**HERE Program:** Township continues to serve a number of clients through the Housing Eviction Relief Efforts (HERE) Program. In May, a total of \$12,366 was disbursed for rent to eight individuals. A total of \$1,531 was disbursed for three individuals for utilities. A total of \$98,856 has been disbursed through the HERE program since December 2022.

**General Assistance:** In May, one hundred-fourteen applicants sought Township services. Of those, sixty-six were *potentially eligible* for General Assistance and forty-eight were *potentially eligible* for Emergency Assistance.

Also served were clients from Bloomington and Danvers Townships.

Township received \$2,779.47 in Supplemental Security Income (SSI) refunds and recovery during the month of May.

Two new participants of National Asian Pacific Center on Aging (NAPCA) are working with Township POTS Recycle program.

**Workfare Programs:** A part-time Workforce Development Coordinator was hired to manage the POTS Recycling Program and the workfare participants located at sponsor sites around the community. Thirty-eight clients were assigned to Workfare programs during May. None obtained part-time or full-time employment.

**POTS Recycling:** POTS collections are scheduled every Monday and Thursday during the busy season.

**Evergreen Memorial Cemetery:** The annual Avenue of Flags, where the streets of the cemetery are lined with flags to honor our heroes, remember their achievements, their courage, and dedication, and to thank them for their sacrifices, took place from May 26 through June 18, 2023.

# System Activity Report

[5/1/2023 - 5/31/2023] Report Date: 6/6/2023

## General Assistance

Grants (New Clients) :	8	\$2,760.00
Grants (Previous Clients) :	38	\$12,989.97
In-Process :	27	
Denials :	52	
Sanctions :	3	
Terminations :	17	
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	145	\$15,749.97

## General Assistance - Medical

Referrals :	1	
Disbursements :	0	
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	1	\$0.00

## General Assistance - Work Program Assignments

Job Training :	14	
Workfare :	13	
	<hr/>	
	27	

## General Assistance - Work Program Expenses

WF 30 Day :	19	\$608.00
WF 7 Day Bus :	5	\$50.00
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	24	\$658.00

## Emergency Assistance

Grants :	19	\$17,632.99
In-Process :	0	
Denials :	6	
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	25	\$17,632.99

## Additional Assistance

GT - HERE (AMEREN ILLINOIS) :	2	\$945.65
GT - HERE (COB WATER DEPT) :	1	\$585.02
GT - HERE (RENT/MORTGAGE) :	8	\$12,366.00
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	11	\$13,896.67

## Additional Activity

A Call (phone/fax/email) :	327	
A Face-to-Face :	136	
General - Intake :	107	
General - Orientation :	86	
General - Other :	46	
General - Reschedule :	3	
R - BHA :	5	
R - CHS :	1	
R - IDES :	3	
R - MCCA / LIHEAP :	19	
R - Other :	30	
R - PATH :	15	
R - Salvation Army :	2	
	<hr/>	
	780	

Grand Totals: 1,013 \$47,937.63





**REGULAR AGENDA ITEM NO. 7.B.**

**FOR CITY OF BLOOMINGTON TOWNSHIP - REGULAR SESSION:** June 26, 2023

**WARD IMPACTED:** Town of the City of Bloomington

**SUBJECT:** Presentation and Discussion of the Township Assessor's Report

**RECOMMENDED MOTION:** None; presentation only

**STRATEGIC PLAN LINK:**

**STRATEGIC PLAN SIGNIFICANCE:**

**BACKGROUND** : A report from the Assessor's office will be provided. Questions, comments, and discussion from the Board are welcome.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell