



**BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON  
GOVERNMENT CENTER CHAMBERS, 4<sup>TH</sup> FLOOR, ROOM #400  
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701  
MONDAY, JANUARY 23, 2023, 5:30 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call of Attendance**
- 4. Consent Agenda**

*Items listed on the Consent Agenda are approved with one motion; items pulled by Council from the Consent Agenda for discussion will be listed and voted on separately.*

- A. Approve the Minutes of the December 12, 2022 Board Meeting as requested by the Township Supervisor (Recommended Motion: The December 12, 2022 Board Meeting minutes be approved.)**
  - B. Certify the December 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund as requested by the Township Supervisor (Recommended Motion: The December 2022 Statement of Funds be certified.)**
  - C. Approve the January 23, 2023 General Town Fund Request for Payments as requested by the Township Supervisor (Recommended Motion: The January 23, 2023 Request for Payments be approved.)**
- 5. Accept the Proposed Fiscal Year 2024 Budget as requested by the Township Supervisor (Recommended Motion: The Proposed Fiscal Year 2024 Budget be accepted and placed on file for a thirty-day review period.)**
  - 6. Reports by Elected Officials**
    - A. Comments: Deborah Skillrud, Township Supervisor**
    - B. Comments: Steve Scudder, Township Assessor**
  - 7. Public Comments**

*Individuals wishing to provide public comment must email by 3:30 p.m. on the day of the meeting to: [townshipoffice@cityblm.org](mailto:townshipoffice@cityblm.org). Comments received will be read into the record by the Clerk.*
  - 8. Adjournment**



**MINUTES  
REGULAR SESSION OF THE TOWN OF  
THE CITY OF BLOOMINGTON TOWNSHIP  
MONDAY, DECEMBER 12, 2022, 5:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Chambers at 5:30 p.m., Monday, December 12, 2022. The meeting was called to order by Trustee Mwilambwe.

**Pledge of Allegiance**

All present participated in the Pledge of Allegiance.

**Roll Call**

**Trustees Present:** Grant Walch, Donna Boelen, Sheila Montney, Nick Becker, De Urban, Mollie Ward, Jeff Crabill, Tom Crumpler, and Mboka Mwilambwe

**Trustees Absent:** Julie Emig

**Staff/Elected Officials Present:** Amanda Stutsman, Deputy Township Clerk, and Deborah L. Skillrud, Township Supervisor

**Staff/Elected Officials Absent:** Steve Scudder, Township Assessor

**Consent Agenda**

*All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Elected Official so requests, in which event, the item will be removed from the Consent Agenda and considered separately.*

**Trustee Crabill made a motion, seconded by Trustee Boelen, that the Consent Agenda, including all items listed below, be approved as presented.**

Item 4.A. Consideration and action to approve the Minutes of the November 28, 2022, Board Meeting, as requested by the Township Clerk. (Recommended Motion: The November 28, 2022, Board Meeting minutes be approved.)

Item 4.B. Consideration and action to certify the November 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. (Recommended Motion: The November 2022 Statement of Funds be certified.)

Item 4.C. Consideration and action to approve the December 12, 2022, General Town Fund Request for Payments, as requested by the Township Supervisor. (Recommended Motion: The December 12, 2022, Request for Payments be approved.)

**Trustee Mwilambwe directed the Township Clerk to call the roll:**

**AYES:** Walch, Boelen, Montney, Becker, Urban, Crabill, Crumpler, Mwilambwe

**Motion carried.**

## Regular Agenda

No Items were considered.

## Reports by Elected Officials

### Item 9.A. Comments by Deb Skillrud, Township Supervisor

Township Supervisor Skillrud addressed the Board and provided an update on the Housing Eviction relief Efforts (“HERE”) program’s accomplishments since November. She reported the program had awarded a total of \$10,717.11.

### Item 9.B. Comments by Steve Scudder, Township Assessor

Supervisor Skillrud stated that Mr. Scudder’s report was included in the packet. She had no additional comments.

## Public Comment

Trustee Mwilambwe opened the meeting to receive public comment. Amanda Stutsman, Deputy Township Clerk, reported that no one had registered to speak live or had submitted emailed public comment.

## Adjournment

Trustee Boelen made a motion, seconded by Trustee Becker, that the meeting be adjourned.

**Motion carried unanimously (Viva Voce).**

The meeting adjourned at 5:34 p.m.

**ATTEST**

---

Mboka Mwilambwe, Trustee

---

Amanda Stutsman, Deputy Township Clerk

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of January 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **23rd day of January 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$2,025,505.09** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$163,751.92** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,720,704.47** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

\_\_\_\_\_  
WARD 1: Grant C Walch

\_\_\_\_\_  
WARD 6: De Urban

\_\_\_\_\_  
WARD 2: Donna Boelen

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Jeff Crabill

\_\_\_\_\_  
WARD 4: Julie Emig

\_\_\_\_\_  
WARD 9: Tom Crumpler

\_\_\_\_\_  
WARD 5: Nick Becker

\_\_\_\_\_  
Trustee Mboka Mwilambwe  
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

This page was intentionally left blank.

**Town of the City of Bloomington--General Town Administration Fund**

Month of: **DECEMBER**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 79,205	
Investments: Illinois Fund	\$ 1,974,588	
Investments: Prairie State Bank & Trust (64)	\$ 1,920,458	
		<u>\$ 3,974,252</u>

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$ 29	
Interest: Prairie State Bank (64)	\$ 246	
Interest: Illinois Funds (1085)	\$ 6,712	
Other Income - Retiree Insurance	\$ 2,165	
Other Income - GA Administration	\$ 175	
Other Income - Cemetery Financial Administration	\$ 12,200	
Personal Property Replacement Tax	\$ 30,922	
		<u>\$ 52,448</u>
		<u>\$ 4,026,700</u>

**Public Funds Expended This Month**

Change in Payroll Liabilities 12/31/2022	\$ 4,850	
		<u>\$ 3,909,962</u>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 163,752	
Investments: Illinois Fund	\$ 2,025,505	
Investments: Prairie State Bank & Trust (64)	\$ 1,720,704	
		<u>\$ 3,909,962</u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$ 79,205	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 29	
Other Income - Retiree Insurance	\$ 2,165	
Other Income - Cemetery Financial Administration	\$ 12,200	
Other Income - GA Administration	\$ 175	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 200,000	
Total Deposits for Month	\$ 214,569	
		\$ 293,774
Checks Written		
Assessor's Office Expenses	\$ 2,179	
Community Agency Funding	\$ 19,403	
Compensation & Benefits	\$ 76,551	
Services & Expenses	\$ 3,879	
Supervisor's Office Expenses	\$ 9,876	
PPRT Transfer to Cemetery Fund	\$ 9,523	
PPRT Transfer to General Assistance Fund	\$ 3,761	
Total Checks Written	\$ 125,172	
Change in Payroll Liabilities 12/31/2022	\$ 4,850	
Total Checks Written	\$ 130,022	
<b>Prairie State Bank &amp; Trust (53) Balance at Month End</b>		<u><b>\$ 163,752</b></u>

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$ 183,161	
Plus Outstanding Deposits	\$ 81	
Less Outstanding Checks	\$ (19,490)	
<b>Checkbook Balance per Reconciliation</b>		<u><b>\$ 163,752</b></u>

**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

Revenue			<u>Dec-22</u>	
7000 Interest		\$	6,987	
7400 Other Income		\$	14,540	
7600 Personal Property Replacement Tax		\$	30,922	
	Total Revenue		<u>\$</u>	52,448
				<u>\$ 52,448</u>
Expense				
Assessor's Office				
9171 Utilities		\$	227	
9201 Office Supplies		\$	448	
9271 Appraisal Services		\$	660	
9291 Janitorial		\$	175	
9301 Computer Services		\$	190	
9312 Membership Dues		\$	479	
	Total Assessor's Office			\$ 2,179
Community Agency Funding				
10215 HERE - Housing Eviction Relief Effort		\$	18,403	
1025 GA Client Services		\$	1,000	
	Total Community Agency Funding			\$ 19,403
Compensation (Salaries) & Benefits				
7011 TWP Supervisor		\$	7,833	
7021 TWP Assessor		\$	8,000	
7031 Town Clerk		\$	200	
7041 Town Trustees		\$	520	
7051 General Assistance Staff		\$	24,507	
7061 Deputy Assessors		\$	18,363	
7081 IMRF/Employer (2022 = 9.38%; 2023 = 5.43%)		\$	5,172	
7091 FICA (SS/MC)/Employer		\$	4,299	
7101 Group Medical/Employer		\$	7,657	
	Total Compensation (Salaries) & Benefits			\$ 76,551
Services & Expenses				
1042 Janitorial Services & Supplies		\$	1,386	
1045 Special Projects		\$	2,493	
	Total Services & Expenses			\$ 3,879
Supervisor's Office				
8121 Janitorial		\$	219	
8131 Utilities		\$	340	
8141 Telephones		\$	1,630	
8161 Education/Conference/Meetings		\$	335	
8181 Equipment Repair/Rental		\$	292	
8191 Office Supplies		\$	3,082	
8221 Computer/Contract Services		\$	3,879	
8241 Membership Dues		\$	100	
	Total Supervisor's Office			\$ 9,876
				<u>\$ 111,889</u>
	Total Expense			<u>\$ 111,889</u>
Net Income				<u>\$ (59,440)</u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison

		<u>AMENDED</u>				
		<u>Dec-22</u>	<u>FY2023</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>						
<b>Revenue</b>						
7000	Interest	\$ 32,820	\$ 25,000	\$ 7,820	\$	131.3%
7400	Other Income	\$ 27,655	\$ 32,000	\$ (4,345)	\$	86.4%
	Other Income: Grants	\$ -	\$ 5,000	\$ (5,000)	\$	0.0%
	Other Income: TWP IGAs	\$ 1,510	\$ 1,400	\$ 110	\$	107.9%
7450	Township Litigation Income	\$ -	\$ 25	\$ (25)	\$	0.0%
7600	Personal Property Replacement Tax	\$ 373,541	\$ 300,000	\$ 73,541	\$	124.5%
7800	Tax Levy	\$ 1,644,925	\$ 1,645,000	\$ (75)	\$	100.0%
	<b>Total Revenue</b>	<b>\$ 2,080,452</b>	<b>\$ 2,008,425</b>	<b>\$ 72,027</b>	<b>\$</b>	<b>103.6%</b>
	<b>Total Income</b>	<b>\$ 2,080,452</b>	<b>\$ 2,008,425</b>	<b>\$ 72,027</b>	<b>\$</b>	<b>103.6%</b>
<b>Expense</b>						
<b>Assessor's Office</b>						
9141	Rent/Debt Service	\$ -	\$ 11,544	\$ (11,544)	\$	0.0%
9151	Auto Expense	\$ 2,560	\$ 5,000	\$ (2,440)	\$	51.2%
9161	Telephone	\$ 919	\$ 3,000	\$ (2,081)	\$	30.6%
9171	Utilities	\$ 3,943	\$ 5,800	\$ (1,857)	\$	68.0%
9191	Postage	\$ -	\$ 300	\$ (300)	\$	0.0%
9201	Office Supplies	\$ 478	\$ 2,000	\$ (1,522)	\$	23.9%
9211	Publications & Printing	\$ 30	\$ 500	\$ (470)	\$	6.0%
9231	Equipment	\$ -	\$ 6,000	\$ (6,000)	\$	0.0%
9241	Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	\$	0.0%
9251	Education/Meetings/Conferences	\$ 10,534	\$ 17,000	\$ (6,466)	\$	62.0%
9261	Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	\$	0.0%
9271	Appraisal Services	\$ 9,640	\$ 34,000	\$ (24,360)	\$	28.4%
9291	Janitorial	\$ 1,575	\$ 2,000	\$ (425)	\$	78.8%
9301	Computer Services	\$ 2,009	\$ 20,000	\$ (17,991)	\$	10.0%
9311	Mapping/GIS Services	\$ -	\$ 30,000	\$ (30,000)	\$	0.0%
9312	Membership Dues/Assessor's Staff	\$ 1,242	\$ 2,500	\$ (1,258)	\$	49.7%
	<b>Total Assessor's Office</b>	<b>\$ 32,931</b>	<b>\$ 150,144</b>	<b>\$ (117,213)</b>	<b>\$</b>	<b>21.9%</b>
<b>Community Agency Funding</b>						
10215	Housing Eviction Relief Effort (HERE)	\$ 18,403	\$ 200,000	\$ (181,597)	\$	9.2%
1022	Community Emergency Response Program (CERP)	\$ -	\$ -	\$ -	\$	0.0%
1023	Community Medical	\$ -	\$ 25,000	\$ (25,000)	\$	0.0%
1025	GA Workfare Development/Client Services	\$ 22,901	\$ 50,000	\$ (27,099)	\$	45.8%
1026	Youth Services	\$ 25,000	\$ 35,000	\$ (10,000)	\$	71.4%
1027	Senior Services	\$ -	\$ 80,000	\$ (80,000)	\$	0.0%
	<b>Total Community Agency Funding</b>	<b>\$ 66,304</b>	<b>\$ 390,000</b>	<b>\$ (323,696)</b>	<b>\$</b>	<b>17.0%</b>
<b>Compensation &amp; Benefits</b>						
7011	TWP Supervisor	\$ 70,500	\$ 94,000	\$ (23,500)	\$	75.0%
7021	TWP Assessor	\$ 72,000	\$ 96,000	\$ (24,000)	\$	75.0%
7031	Town Clerk	\$ 1,800	\$ 2,500	\$ (700)	\$	72.0%
7041	Town Trustees	\$ 1,620	\$ 2,800	\$ (1,180)	\$	57.9%
7051	General Assistance Staff	\$ 239,761	\$ 350,000	\$ (110,239)	\$	68.5%
7061	Deputy Assessors	\$ 214,561	\$ 350,000	\$ (135,439)	\$	61.3%
7081	IMRF/Employer (2022 = 9.38%; 2023 = 5.43%)	\$ 52,999	\$ 112,585	\$ (59,586)	\$	47.1%
7091	FICA (SS/MC)/Employer	\$ 43,123	\$ 58,195	\$ (15,072)	\$	74.1%
7101	Group Medical/Employer	\$ 79,054	\$ 125,000	\$ (45,946)	\$	63.2%
7111	State Unemployment/Employer	\$ 322	\$ 1,300	\$ (978)	\$	24.7%
	<b>Total Compensation &amp; Benefits</b>	<b>\$ 775,740</b>	<b>\$ 1,192,380</b>	<b>\$ (416,640)</b>	<b>\$</b>	<b>65.1%</b>



**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

		<b>AMENDED</b>			
	<u>Dec-22</u>	<u>Budget</u>		<u>\$ Over Budget</u>	<u>% of Budget</u>
			<b>FY2023</b>		
Services & Expenses					
1028 Membership Dues	\$ 1,720	\$ 2,000		\$ (280)	86.0%
1029 Auditing Expense	\$ -	\$ <b>7,500</b>		\$ (7,500)	0.0%
1030 Legal Expense	\$ 3,325	\$ 12,000		\$ (8,675)	27.7%
1034 Insurance	\$ 11,647	\$ <b>12,000</b>		\$ (353)	97.1%
1035 Publishing	\$ 199	\$ 2,000		\$ (1,801)	10.0%
1038 Other Expenditures	\$ 1,680	\$ 4,000		\$ (2,320)	42.0%
1039 Debt Service: Principle & Interest	\$ -	\$ <b>1,000</b>		\$ (1,000)	0.0%
1040 Building Maintenance	\$ 3,780	\$ <b>20,000</b>		\$ (16,220)	18.9%
1042 Janitorial Services & Supplies	\$ 3,930	\$ <b>6,000</b>		\$ (2,070)	65.5%
1043 Building Security	\$ -	\$ <b>1,000</b>		\$ (1,000)	0.0%
1044 Building Repairs #1	\$ 135,220	\$ 135,220		\$ -	100.0%
1044 Building Repairs #2	\$ 20,241	\$ <b>20,241</b>		\$ (0)	100.0%
1045 Special Projects #1	\$ 21,775	\$ 60,000		\$ (38,225)	36.3%
1045 Special Projects #2	\$ 5,400	\$ <b>115,000</b>		\$ (109,600)	4.7%
	\$ 208,916	\$ 397,961		\$ (189,045)	52.5%
<b>Total Services &amp; Expenses</b>					
Capital Fund Reserve					
Township Building Improvements #1	\$ -	\$ 409,729		\$ (409,729)	0.0%
Township Building Improvements #2	\$ -	\$ <b>908,179</b>		\$ (908,179)	0.0%
Program Facility	\$ -	\$ 1		\$ (1)	0.0%
	\$ -	\$ 1,317,909		\$ (1,317,909)	0.0%
<b>Total Capital Fund Reserve</b>					
Supervisor's Office					
8091 Postage	\$ -	\$ <b>3,000</b>		\$ (3,000)	0.0%
8101 Rent/Debt Service	\$ -	\$ <b>20,000</b>		\$ (20,000)	0.0%
8121 Janitorial	\$ 1,969	\$ <b>3,500</b>		\$ (1,531)	56.3%
8131 Utilities	\$ 5,914	\$ 10,000		\$ (4,086)	59.1%
8141 Telephones	\$ 3,224	\$ 5,000		\$ (1,776)	64.5%
8151 Car Expense	\$ 203	\$ <b>3,500</b>		\$ (3,297)	5.8%
8161 Education/Conference/Meetings	\$ 2,865	\$ 3,500		\$ (635)	81.8%
8171 Equipment	\$ 300	\$ 5,000		\$ (4,700)	6.0%
8181 Equipment Repair/Rental	\$ 2,549	\$ 8,000		\$ (5,451)	31.9%
8191 Office Supplies	\$ 3,871	\$ 6,000		\$ (2,129)	64.5%
8201 Printing	\$ -	\$ 3,000		\$ (3,000)	0.0%
8211 Publications	\$ 115	\$ 1,000		\$ (885)	11.5%
8221 Computer/Contract Services	\$ 4,857	\$ 20,000		\$ (15,143)	24.3%
8241 Membership Dues	\$ 140	\$ 450		\$ (310)	31.1%
	\$ 26,006	\$ 91,950		\$ (65,944)	28.3%
<b>Total Supervisor's Office</b>					
Emergency Transfer of Funds					
9000 GT Funds Transferred to GA Fund	\$ -	\$ <b>1,000</b>		\$ (1,000)	0.0%
<b>Total Emergency Transfer of Funds</b>	\$ -	\$ 1,000		\$ (1,000)	0.0%
<b>Total Expense</b>	\$ 1,109,897	\$ 3,541,344		\$ (2,431,447)	31.3%
<b>Net Income</b>	\$ 970,555	\$ (1,532,919)		\$ 2,503,474	

**Town of the City of Bloomington--General Town Administration Fund**

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity Name</u>	<u>Amount</u>
0502 · Prairie State Bank & Trust (53)			
12/01/2022	42387	Town of the City of Bloomington - CEM	12,200.00
12/02/2022	EFT	EFT-Valutec Card Solutions	-53.52
12/06/2022	9614	Soaring Eagle Cleaning Services LLC	-700.00
12/06/2022	9615	Chambers Properties RS LLC	-2,875.15
12/06/2022	9616	NJS Enterprises Inc	-3,825.00
12/06/2022	9617	Bowman, Danny	-660.00
12/06/2022	9618	Ameren Illinois	-87.50
12/06/2022	9619	City of Bloomington Water Dept	-364.08
12/06/2022	9620	NICOR Gas	-232.05
12/06/2022	9621	Bloomington Housing Authority	-1,326.00
12/06/2022	9622	Weaver, David %Apt Mart Inc	-1,530.00
12/06/2022	9623	Cardinal Ridge (was Southgate)	-508.31
12/06/2022	9624	US Bank Home Mortgage	-2,316.37
12/06/2022	9625	NICOR Gas	-400.25
12/06/2022	9626	CDS Office Technologies	-96.80
12/07/2022	Transfer	Prairie State Bank & Trust	200,000.00
12/08/2022	4779	Danvers TWP	35.00
12/13/2022	9627	Ace Industrial Properties Inc dba 1900E C	-1,000.00
12/13/2022	9628	Creative Technical Services, Inc (C-Tech)	-190.00
12/13/2022	9629	Kaeb Sanitary Supply Inc	-1,080.08
12/13/2022	9630	Mid-Illinois Realtors Association (MIRA)	-479.00
12/13/2022	9631	Ameren Illinois	-683.50
12/13/2022	9632	Traditions Harmony Housing LLC	-2,615.00
12/13/2022	9633	Farnsworth Group Inc	-2,492.67
12/13/2022	9634VOID	City of Bloomington Water Dept	0.00
12/13/2022	9635	Corn Belt Energy Corporation	-466.19
12/13/2022	9636	TOI Social Worker's Division	-100.00
12/13/2022	9637	City of Bloomington IS Telecommunication	-1,629.57
12/13/2022	9638	Quill Corporation	-3,393.12
12/13/2022	9639	Wingover East, LLC %Apt Mart	-683.00
12/13/2022	9640	BayOak HC5LLC %Haley Communities LTD #5	-3,000.00
12/13/2022	9641	DML Real Estate LLC	-531.00
12/14/2022	3455	Bloomington Township	35.00
12/14/2022	3457	Bloomington Township	35.00
12/14/2022	3459	Bloomington Township	35.00
12/14/2022	9642	City of Bloomington Water Dept	-74.86
12/14/2022	9643	Town of the City of Bloomington - CEM	-9,522.96
12/14/2022	9644	Town of the City of Bloomington - GA	-3,760.68
12/14/2022	TASC ERR1	TASC (Total Administrative Services Corp)	-4,250.00
12/15/2022	20221215	EFT-Payroll	-21,369.89
12/15/2022	04279431	EFT-Federal Tax Deposit	-7,059.02
12/15/2022	1869237584	EFT-IL Tax Deposit	-1,324.52
12/15/2022	EFT	Prairie State Bank & Trust	-419.18
12/15/2022	EFT	TASC (Total Administrative Services Corp)	-366.65
12/15/2022	TASC ERR2	TASC (Total Administrative Services Corp)	-600.00
12/20/2022	9645	VISA (DLS)	-401.01
12/20/2022	9646	Quill Corporation	-71.66
12/20/2022	9647	CDS Leasing	-195.00
12/20/2022	9648	City of Bloomington Water Dept	-166.65
12/20/2022	9649	MIMG LII Arbors at Eastland LLC	-700.00
12/20/2022	9650	Traditions Harmony Housing LLC	-410.00
12/20/2022	AC3581408	Treasurer, State of IL; Local Govt Svcs	554.43
12/21/2022	9651	Danvers TWP	-554.43
12/21/2022	5596	Dawson TWP	35.00
12/29/2022	09977555680	IMRF - Illinois Municipal Retirement Fund	2,083.52
12/29/2022	42398	Town of the City of Bloomington - CEM	7,806.89
12/29/2022	20221231	EFT-Payroll	-18,607.38
12/29/2022	52971971	EFT-Federal Tax Deposit	-5,832.12
12/29/2022	1967492432	EFT-IL Tax Deposit	-1,171.40
12/29/2022	9652	NCPERS Group Life Ins	-64.00

**Town of the City of Bloomington--General Town Administration Fund**

Checks Issued (continued)

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
12/29/2022	9653	City of Bloomington Health Insurance	-14,145.90
12/29/2022	56606	EFT-IMRF	-13,211.94
12/29/2022	EFT	Prairie State Bank & Trust	-419.18
12/29/2022	EFT	TASC (Total Administrative Services Corp)	-367.05
12/29/2022		IMRF - Illinois Municipal Retirement Fund	81.21
12/30/2022	Credit	Interest	29.15
		Total	<u>84,546.56</u>

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of January 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **23rd day of January 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$29,338.80** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$566,811.46** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

\_\_\_\_\_  
WARD 1: Grant C Walch

\_\_\_\_\_  
WARD 6: De Urban

\_\_\_\_\_  
WARD 2: Donna Boelen

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Jeff Crabill

\_\_\_\_\_  
WARD 4: Julie Emig

\_\_\_\_\_  
WARD 9: Tom Crumpler

\_\_\_\_\_  
WARD 5: Nick Becker

\_\_\_\_\_  
Trustee Mboka Mwilambwe  
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

This page was intentionally left blank.

**Town of the City of Bloomington--General Assistance Fund**

**Month of: DECEMBER**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 54,156	
Investments: Prairie State Bank & Trust (19)	\$ 566,732	
Public Funds at Commencement		\$ 620,889

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$ 7	
Interest: Prairie State Bank (19)	\$ 79	
Personal Property Replacement Tax	\$ 3,761	
Public Funds Received This Month		\$ 3,847
Public Funds Available		\$ 624,735

**Public Funds Expended This Month**

**TOTAL Public Funds at Month End** \$ 596,150

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 29,339	
Investments: Prairie State Bank & Trust (19)	\$ 566,811	
TOTAL Public Funds at Month End		<u><u>\$ 596,150</u></u>

**Checking Account Activity**

Checkbook Balance at Commencement	\$ 54,156	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 7	
Personal Property Replacement Tax	\$ 3,761	
Total Deposits for Month	\$ 3,767	
Total Funds Available		\$ 57,924
Checks Written: General Assistance		\$ 28,585
Checkbook Balance at Month End		<u><u>\$ 29,339</u></u>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$ 33,195	
Less Outstanding Checks	\$ (3,856)	
Checkbook Balance per Reconciliation		<u><u>\$ 29,339</u></u>

**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

Dec-22

Revenue		
7000 Interest	\$ 86	
7600 Personal Property Replacement Tax	\$ 3,761	
Total Revenue		\$ 3,847
Total Income		\$ 3,847
Expense: CW		
6011 Groceries/Personal Essentials	\$ 3,525	
6021 Rent	\$ 6,371	
6051 Utilities	\$ 410	
6071 Emergency Assistance	\$ 18,200	
6121 Allowances	\$ 80	
Total CW		\$ 28,585
Total Expense		\$ 28,585
Net Income		<u><u>\$ (24,738)</u></u>

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

Income		<u>Dec-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 775	\$ 1,000	\$ (225)	77.5%
7400 Other Income		\$ -	\$ 10	\$ (10)	0.0%
7600 Personal Property Replacement Tax		\$ 45,430	\$ 12,000	\$ 33,430	378.6%
7700 Refunds & Recoveries		\$ 14,896	\$ 30,000	\$ (15,104)	49.7%
7800 Tax Levy		\$ 200,055	\$ 200,000	\$ 55	100.0%
7900 GT Fund Transferred to GA Fund		\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Revenue		<u>\$ 261,156</u>	<u>\$ 443,010</u>	<u>\$ (181,854)</u>	<u>59.0%</u>
	Total Income	\$ 261,156	\$ 443,010	\$ (181,854)	59.0%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 37,843	\$ 78,000	\$ (40,157)	48.5%
6021 Rent		\$ 55,716	\$ 200,000	\$ (144,284)	27.9%
6051 Utilities		\$ 4,721	\$ 50,000	\$ (45,279)	9.4%
6061 Medical		\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance		\$ 101,298	\$ 200,000	\$ (98,702)	50.6%
6081 Hospital		\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial		\$ 2,056	\$ 6,000	\$ (3,944)	34.3%
6101 Transportation		\$ 179	\$ 40,000	\$ (39,821)	0.4%
6121 Allowances		\$ 1,416	\$ 10,000	\$ (8,584)	14.2%
Total CW Expense		<u>\$ 203,229</u>	<u>\$ 614,000</u>	<u>\$ (410,771)</u>	<u>33.1%</u>
	Total Expense	\$ 203,229	\$ 614,000	\$ (410,771)	33.1%
	Net Income	\$ 57,927	\$ (170,990)	\$ 228,917	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 · Prairie State Bank & Trust (00)			
12/05/2022	EFT	EFT-Kroger via Valutec	-3,524.51
12/06/2022	37052	BHA; Blmgtn Housing Authority (laundry)	-25.00
12/06/2022	37053	BHA; Blmgtn Housing Authority (rent)	-1,016.00
12/06/2022	37054	Ameren Illinois	-38.08
12/06/2022	37055	Mayor's Manor LTD Partnership (rent)	-345.00
12/06/2022	37056	Chambers, Robert & Sheryl dba R&S Rentals	-910.00
12/06/2022	37057	Coontz, Herbert W & Iva J, Irrevocable Trust	-313.00
12/06/2022	37058	Salvation Army	-200.00
12/06/2022	37059	Reiners, Douglas L	-200.00
12/06/2022	37060	Thrasher, Raymond E	-200.00
12/06/2022	37061VOID	TRREI LLC %Dowd Properties LLC	0.00
12/06/2022	37062	Weaver, David %Apt Mart Inc	-72.81
12/06/2022	37063	Secretary of State of Illinois	-5.00
12/06/2022	37064	Ameren Illinois	-46.78
12/06/2022	37065	Cardinal Ridge (was Southgate)	-910.00
12/06/2022	37066	Downtown Apts, The	-35.00
12/06/2022	37067	US Bank Home Mortgage	-1,592.00
12/13/2022	37068	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-25.00
12/13/2022	37069	Hilltop Mobile Home SALES	-345.00
12/13/2022	37070	Roberts, Timothy & Rachel dba TRREI LLC	-345.00
12/13/2022	37071	Traditions Harmony Housing LLC	-3,185.00
12/13/2022	37072	TP Real Estate LLC	-345.00
12/13/2022	37073	Wingover East, LLC %Apt Mart	-1,592.00
12/13/2022	37074	BayOak HC5 LLC %Haley Communities Ltd #5	-690.00
12/13/2022	37075	DML Real Estate LLC	-910.00
12/13/2022	37076	GMTK Management LLC	-345.00
12/13/2022	37077	Jessen, Chad & Micha dba Red Rock Prop	-345.00
12/13/2022	37078	Lakewood B LLC dba Lakewood Terrace Apts	-345.00
12/13/2022	37079	Miller Trust, Annetta O dba Miller Prop	-345.00
12/15/2022	9644	EFT-Personal Property Replacement Tax	3,760.68
12/20/2022	37080	BHA; Blmgtn Housing Authority (laundry)	-25.00
12/20/2022	37081	BHA; Blmgtn Housing Authority (rent)	-207.00
12/20/2022	37082	Ameren Illinois	-324.68
12/20/2022	37083	All Seasons Properties	-1,364.00
12/20/2022	37084	Lincoln Towers %Mid-Northern Group	-97.00
12/20/2022	37085	Bellis, Grant dba MCLT #TEB-500	-1,592.00
12/20/2022	37086	Brady, Edward P %Brady Property Mgmt	-345.00
12/20/2022	37087	Highland B LLC	-345.00
12/20/2022	37088	MIMG LII Arbors at Eastland LLC	-910.00
12/20/2022	37089	Traditions Harmony Housing LLC	-2,725.00
12/20/2022	37090	PBH Oak Creek LLC dba Oak Creek Crossing	-910.00
12/27/2022	37091	Brown, Caire E	-200.00
12/27/2022	37092	Hilltop Mobile Home SALES	-345.00
12/27/2022	37093	Lakewood B LLC dba Lakewood Terrace Apts	-345.00
12/27/2022	37094	Home Sweet Home Ministries, Inc	-200.00
12/27/2022	37095	Martin, Tina & Phillip	-200.00
12/27/2022	37096	Prince, Verneice Jeanette	-200.00
12/30/2022	Credit	Interest	6.74
			<u>-24,817.44</u>



This page was intentionally left blank.

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of January 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **9th day of January 2023**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$182,964.04** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$856,828.83** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of  
Bloomington, McLean County, Illinois

This **23rd day of January 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Grant C Walch

WARD 6: De Urban

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

This page was intentionally left blank.

## Town of the City of Bloomington--Cemetery Fund

Month of: **DECEMBER**

### Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	24,569	
Cash: Heartland Bank 7782 (Reserve)	\$	1,006,717	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	258,283	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2022	\$	209,245	
Funds at Commencement			\$ 1,498,814

### Public Funds Received This Month

Personal Property Replacement Tax			\$ 9,523
-----------------------------------	--	--	----------

### Other Funds Received This Month

Opening/Closing Fees	\$	11,585	
Marker Commission	\$	4,541	
Sale of Lots	\$	6,420	
Sale of Crypts	\$	10	
Sale of Niches	\$	7,830	
Sales of Pet Cemetery Spaces	\$	300	
Interest: Checking/Reserve	\$	115	
Income from Trusts	\$	34	
Other Income & Special Events	\$	390	
Inspection Fees	\$	150	\$ 31,375

Total Funds Received This Month \$ 40,898

Total Funds Available \$ 1,539,713

\$ 31,157

**TOTAL Funds at Month End** **\$ 1,508,555**

### Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	182,964	
Cash: Heartland Bank 7782 (Reserve)	\$	856,829	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	259,517	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2022	\$	209,245	
<b>TOTAL Funds at Month End</b>			<b>\$ 1,508,555</b>

### Checking Account Activity

Checkbook Balance at Commencement \$ 24,569

Deposits	Personal Property Replacement Tax	\$	9,523	
	Opening/Closing Fees	\$	11,585	
	Sale of Lots	\$	6,420	
	Sale of Crypts	\$	10	
	Sale of Niches	\$	7,830	
	Sales of Pet Cemetery Spaces	\$	300	
	Marker Commission	\$	4,541	
	Interest: Checking	\$	3	
	Inspection Fees	\$	150	
	Other Income & Special Events	\$	390	
	Transfer (to)/from Reserve Acct 7782	\$	150,000	
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$	(1,200)	
	Total Deposits for Month			\$ 189,552

Total Funds Available \$ 214,121

#### Checks Written

	Compensation & Benefits	\$	27,870	
	Administrative Expenses	\$	2,380	
	Cemetery Operations	\$	907	
	Total Checks Written			\$ 31,157

Total Checks Written \$ 31,157

**Checkbook Balance at Month End** **\$ 182,964**

### Bank Reconciliation at Month End

Balance per Bank Statement	\$	203,572	
Less Outstanding Checks	\$	(20,608)	

**Checkbook Balance per Reconciliation** **\$ 182,964**

## Town of the City of Bloomington--Cemetery Fund

### Statement of Receipts and Disbursements

Revenue	Dec-22	
40100 Real Estate Tax Levy		
41000 Personal Property Replacement Tax	\$ 9,523	
42000 Opening/Closing Fee	\$ 11,585	
42100 Marker Commission	\$ 4,541	
42500 Sale of Lots	\$ 6,420	
43000 Sale of Crypts	\$ 10	
43100 Sale of Niches	\$ 7,830	
44850 Sales of Pet Cemetery Spaces	\$ 300	
43500 Interest: Checking/Reserve	\$ 115	
49000 Income from Trusts	\$ 34	
49020 Other Income & Special Events	\$ 390	
49021 Inspection Fees	\$ 150	
Total Revenue	\$ 40,898	
Total Income	<b>\$ 40,898</b>	
Expense		
Compensation & Benefits		
50101 Wages: Administrative Staff	\$ 4,908	
50102 Wages: Cemetery Staff	\$ 15,819	
50201 Payroll Taxes	\$ 1,476	
50202 IMRF/Employer (2022 = 9.38%; 2023 = 5.43%)	\$ 1,944	
50203 IDES - Unemployment Insurance	\$ 329	
50204 Employee Health Insurance	\$ 3,393	
Total Compensation & Benefits	\$ 27,870	
Administrative Expenses		
52500 Utilities	\$ 1,041	
54500 Dues/Seminars	\$ 350	
55450 Other Admin Expenses	\$ 990	
Total Administrative Expenses	\$ 2,380	
Cemetery Operations		
56500 Equipment Repairs	\$ 270	
56600 Cemetery Supplies & Maintenance	\$ 229	
56800 Disposal of Leaves/Branches	\$ 408	
Total Cemetery Operations	\$ 907	
Total Expense	<b>\$ 31,157</b>	
Net Income	<b>\$ 9,741</b>	

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income		<u>Dec-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	506,589	\$ 506,600	\$ (11)	100.0%
41000 Personal Property Replacement Tax	\$	115,040	\$ 60,000	\$ 55,040	191.7%
42000 Opening/Closing Fee	\$	81,420	\$ 90,000	\$ (8,580)	90.5%
42100 Marker Commission	\$	8,551	\$ 9,000	\$ (449)	95.0%
42500 Sale of Lots	\$	56,537	\$ 70,000	\$ (13,463)	80.8%
43000 Sale of Crypts	\$	2,615	\$ 10,500	\$ (7,885)	24.9%
43100 Sale of Niches	\$	21,520	\$ 47,000	\$ (25,480)	45.8%
44700 Sale of Burial Supplies	\$	10	\$ 500	\$ (490)	2.0%
42400 Sales - Other	\$	1,700	\$ 1,700	\$ -	100.0%
43500 Interest	\$	734	\$ 600	\$ 134	122.3%
49000 Income from Trusts	\$	1,467	\$ 3,000	\$ (1,533)	48.9%
49020 Other Income & Special Events	\$	6,955	\$ 10,000	\$ (3,045)	69.6%
49021 Inspection Fees	\$	3,125	\$ 4,000	\$ (875)	78.1%
	Total Revenue	<u>\$ 806,264</u>	<u>\$ 812,900</u>	<u>\$ (6,636)</u>	<u>99.2%</u>
Total Income	\$	806,264	\$ 812,900	\$ (6,636)	99.2%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	45,360	\$ 73,000	\$ (27,640)	62.1%
50102 Wages: Cemetery Staff	\$	193,729	\$ 255,000	\$ (61,271)	76.0%
50201 Payroll Taxes - FICA	\$	17,289	\$ 26,000	\$ (8,711)	66.5%
50202 IMRF/Employer (2022 = 9.38%; 2023 = 5.43%)	\$	22,280	\$ 40,000	\$ (17,720)	55.7%
50203 IDES - Unemployment Insurance	\$	4,296	\$ 15,000	\$ (10,704)	28.6%
50204 Employee Health Insurance	\$	29,914	\$ 60,000	\$ (30,086)	49.9%
50205/50206 Other Payroll Expenses	\$	280	\$ 500	\$ (220)	56.1%
	Total Compensation & Benefits	<u>\$ 313,148</u>	<u>\$ 469,500</u>	<u>\$ (156,352)</u>	<u>66.7%</u>
Administrative Expenses					
51100 Casualty Insurance	\$	21,630	\$ 21,500	\$ 130	100.6%
51500 Contractual Services	\$	4,911	\$ 15,000	\$ (10,089)	32.7%
52000 Office Supplies	\$	1,143	\$ 4,000	\$ (2,857)	28.6%
52500 Utilities	\$	10,624	\$ 17,500	\$ (6,876)	60.7%
54000 Advertising	\$	3,096	\$ 3,000	\$ 96	103.2%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	-	\$ 600	\$ (600)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	5,548	\$ 8,000	\$ (2,452)	69.4%
55450 Other Admin Expenses	\$	4,634	\$ 5,000	\$ (366)	92.7%
57900 Office Equipment	\$	350	\$ 1,000	\$ (650)	35.0%
	Total Administrative Expenses	<u>\$ 64,487</u>	<u>\$ 95,900</u>	<u>\$ (31,413)</u>	<u>67.2%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	5,318	\$ 10,000	\$ (4,682)	53.2%
57800 Operating Equipment	\$	17,254	\$ 78,000	\$ (60,746)	22.1%
58400 Scattering Grounds/Ossuary	\$	-	\$ 2,000	\$ (2,000)	0.0%
	Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 22,572</u>	<u>\$ 90,000</u>	<u>\$ (67,428)</u>	<u>25.1%</u>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Dec-22</u>		<u>Budget</u>		<u>\$ Over Budget</u>		<u>% of Budget</u>
Cemetery Operations							
55500 Fuel, Oil & Equipment	\$ 7,907	\$	\$ 10,000	\$	\$ (2,093)		79.1%
56000 Tree Removal/Monument Repair	\$ -	\$	\$ 24,000	\$	\$ (24,000)		0.0%
56500 Equipment Repairs	\$ 2,420	\$	\$ 6,000	\$	\$ (3,580)		40.3%
56600 Cemetery Supplies & Maintenance	\$ 8,412	\$	\$ 20,000	\$	\$ (11,588)		42.1%
56700 Rental Equipment & Leasing	\$ 2,103	\$	\$ 4,000	\$	\$ (1,897)		52.6%
56800 Removal of Leaves/Branches	\$ 2,303	\$	\$ 4,000	\$	\$ (1,697)		57.6%
57000 Office Repairs & Maintenance	\$ 4,800	\$	\$ 1,000	\$	\$ 3,800		480.0%
57602 Grounds Maintenance/Repairs	\$ 14,510	\$	\$ 25,000	\$	\$ (10,490)		58.0%
57603 Road, Fence, Lot, Drains	\$ 31,785	\$	\$ 40,000	\$	\$ (8,215)		79.5%
57700 Equipment Building	\$ -	\$	\$ 2,000	\$	\$ (2,000)		0.0%
58100 Grave Markers	\$ 8,657	\$	\$ 15,000	\$	\$ (6,343)		57.7%
59900 Other Cemetery Expenses	\$ 1,000	\$	\$ 1,000	\$	\$ -		100.0%
Total Cemetery Operations	\$ 83,897	\$	\$ 152,000	\$	\$ (68,103)		55.2%
Total Expense	\$ 484,104	\$	\$ 807,400	\$	\$ (323,296)		60.0%
Net Income	\$ 322,160	\$	\$ 5,500	\$	\$ 316,660		

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
12/01/2022	Deposit	HBT - Heartland Bank & Trust	48.10
12/03/2022	Deposit	HBT - Heartland Bank & Trust	28.83
12/04/2022	Deposit	HBT - Heartland Bank & Trust	96.80
12/05/2022	Deposit	HBT - Heartland Bank & Trust	2,109.91
12/06/2022	1206222018	Transfer	150,000.00
12/06/2022	Deposit	HBT - Heartland Bank & Trust	588.35
12/06/2022	42390	Dave Capodice Excavating Inc	-408.00
12/07/2022	Deposit	HBT - Heartland Bank & Trust	23.97
12/08/2022	Deposit	HBT - Heartland Bank & Trust	48.25
12/09/2022	Deposit	HBT - Heartland Bank & Trust	144.60
12/09/2022	Deposit	HBT - Heartland Bank & Trust	5,725.00
12/12/2022	Deposit	HBT - Heartland Bank & Trust	96.35
12/13/2022	42391	Nord Outdoor Power	-259.99
12/13/2022	42392	RP Lumber Company Inc	-10.22
12/15/2022	20221215	Payroll Direct Deposit	-6,487.02
12/15/2022	50037492	EFTPS - IRS	-1,791.90
12/15/2022	1936586064	IL Dept of Revenue	-394.40
12/15/2022	1215222473	Richter, James & Maxine	-1,200.00
12/16/2022	Deposit	HBT - Heartland Bank & Trust	13,572.96
12/16/2022	Deposit	HBT - Heartland Bank & Trust	121.27
12/20/2022	Deposit	HBT - Heartland Bank & Trust	5,599.80
12/20/2022	42393	City of Bloomington Water Dept	-493.69
12/20/2022	42394	ICFHA - Illinois Cemetery & Funeral Home	-350.00
12/20/2022	42395	VISA BMCU...1484	-908.05
12/20/2022	42396	RP Lumber Company Inc	-29.96
12/20/2022	42397	NICOR Gas	-546.92
12/21/2022	Deposit	HBT - Heartland Bank & Trust	9.41
12/23/2022	Deposit	HBT - Heartland Bank & Trust	485.20
12/27/2022	42398	City of Bloomington TWP - Reimburse	-7,806.89
12/28/2022	Deposit	HBT - Heartland Bank & Trust	338.80
12/29/2022	Deposit	HBT - Heartland Bank & Trust	11,430.95
12/29/2022	20221231	Payroll Direct Deposit	-8,175.78
12/29/2022	43959497	EFTPS - IRS	-2,380.30
12/29/2022	1347530064	IL Dept of Revenue	-504.22
12/29/2022	1376764752	IDES - IL Dept of Emp Sec	-329.34
12/31/2022	Credit	Interest	2.96
		Total	<u><u>158,394.83</u></u>



This page was intentionally left blank.

# CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **December 13, 2022 through January 9, 2023**.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **9th day of January 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **9th day of January 2023**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

\_\_\_\_\_  
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

\_\_\_\_\_  
Brad A Williams

Cemetery Board Vice President:

\_\_\_\_\_  
Garrett Thalgot

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

### CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: **January 23, 2023 Meeting**

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	Adobe/VISA	Acrobat Pro DC License (estimated)	1/31/23	\$30.00
56500	Don Owen Tire Service/VISA	equipment repairs (estimated)	1/31/23	\$35.00
57602	Lowe's/Menards/Amazon/Others/VISA	rugs (estimated)	1/31/23	\$100.00
57602	Lowe's/Menards/Amazon/Others/VISA	sink & faucet (estimated)	1/31/23	\$500.00
56600	Lowe's/Others/VISA	space heater (estimated)	1/31/23	\$300.00
56600	Lowe's/Others/VISA	latches & chain (estimated)	1/31/23	\$100.00
55450	Mid-America Insurance	Notary Bond (estimated)	1/31/23	\$50.00
52000	Midland Paper & Packaging/VISA	Burial Paper (estimated)	1/31/23	\$950.00
58100	Pontiac Granite	markers (estimated)	1/31/23	\$400.00
<b>TOTAL: Requests for Payments</b>				<b>\$2,465.00</b>

This page was intentionally left blank.

**CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)  
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

**OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **December 13, 2022, to January 23, 2023.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **23rd day of January 2023.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **23rd day of January 2023.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Grant C Walch  
\_\_\_\_\_

WARD 6: De Urban  
\_\_\_\_\_

WARD 2: Donna Boelen  
\_\_\_\_\_

WARD 7: Mary "Mollie" Ward  
\_\_\_\_\_

WARD 3: Sheila Montney  
\_\_\_\_\_

WARD 8: Jeff Crabill  
\_\_\_\_\_

WARD 4: Julie Emig  
\_\_\_\_\_

WARD 9: Tom Crumpler  
\_\_\_\_\_

WARD 5: Nick Becker  
\_\_\_\_\_

Trustee Mboka Mwilambwe  
\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

This page was intentionally left blank.

**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**

REQUEST FOR PAYMENT: **January 23, 2023** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	01/31/23	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	02/15/23	\$ 3,916.67
7021	TWP Assessor	S Scudder	01/31/23	\$ 4,000.00
7021	TWP Assessor	S Scudder	02/15/23	\$ 4,000.00
7041	Town Trustee <b>12/12/2022</b>	Ward 1: G Walch	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 2: D Boelen	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 3: S Montney	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 4: J Emig	03/31/23	\$ -
7041	Town Trustee <b>12/12/2022</b>	Ward 5: N Becker	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 6: D Urban	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 7: M Ward	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 8: J Crabill	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Ward 9: T Crumpler	03/31/23	\$ 20.00
7041	Town Trustee <b>12/12/2022</b>	Trustee M Mwilambwe	03/31/23	\$ 20.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 16,013.34</b>
<b>Assessor's Claims</b>				
9151	Auto Expense	BMCU Visa/COB/WEX/PAL/Walden/Leman/Zook (Estimated)	01/31/23	\$ 50.00
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	01/31/23	\$ 200.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/31/23	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	01/31/23	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	01/31/23	\$ 250.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	01/31/23	\$ 1,500.00
9251	Education/Meetings/Conferences	BMCU Visa/Imperial Buffet/Others	01/31/23	\$ 50.00
9271	Appraisal Services	Danny Bowman (Estimated)	01/31/23	\$ 2,500.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	01/31/23	\$ 175.00
9301	Computer Services	BMCU Visa/MIRA/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	01/31/23	\$ 60.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	01/31/23	\$ 150.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 5,485.00</b>
<b>Community Agency Funding</b>				
1025	GA Client Services/Workfare Development	BMCU VISA/U-Haul/Wex/Skillrud/Others (Estimated)	01/31/23	\$ 42.50
<b>Community Agency Funding TOTAL</b>				<b>\$ 42.50</b>
<b>Services &amp; Expenses</b>				
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	01/31/23	\$ 304.00
1038	Other Expense	BMCU VISA/Quill/Intuit/Payroll Service/Others (Estimated)	01/31/23	\$ 3,300.00
1040	Building Maintenance	Chief City Mechanical, Inc. (Estimated)	01/31/23	\$ 1,000.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	01/31/23	\$ 311.00
1040	Building Maintenance	Wilcox Electric (Estimated)	01/31/23	\$ 242.19
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 5,157.19</b>
<b>Supervisor's Claims</b>				
8121	Janitorial	Soaring Eagle Cleaning Services	01/31/23	\$ 218.75
8131	Utilities	City of Bloomington Water Dept (Estimated)	01/31/23	\$ 99.99
8131	Utilities	Ameren/Direct Energy Business (Estimated)	01/31/23	\$ 309.71
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	01/31/23	\$ 363.84
8141	Telephones	City of Bloomington/Frontier/Verizon/Others (Estimated)	01/31/23	\$ 1,629.57
8181	Equipment Repair/Rental	BMCU VISA/CDS/Others (Estimated)	01/31/23	\$ 291.80
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others (Estimated)	01/31/23	\$ 645.22
8221	Computer/Contract Services	EFT-Valutec (Estimated)	01/31/23	\$ 59.12
8221	Computer/Contract Services	BMCU Visa/TOI/Others (Estimated)	01/31/23	\$ 100.00
<b>Supervisor's Claims TOTAL</b>				<b>\$ 3,718.00</b>
<b>TOTAL Request for Payment</b>				<b>\$ 30,416.03</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **DECEMBER**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Public Fund Balances at Beginning of Month</b>		\$ 1,031,286	\$ 3,974,252	\$ 620,889	\$ 5,626,426
<b>Revenues</b>	Interest	\$ 115	\$ 6,987	\$ 86	\$ 7,188
	Other Income & Special Events	\$ 390	\$ 14,540		\$ 14,930
	Personal Property Replacement Tax	\$ 9,523	\$ 30,922	\$ 3,761	\$ 44,205
	Marker Commission	\$ 4,541			\$ 4,541
	Opening/Closing Fees	\$ 11,585			\$ 11,585
	Sales	\$ 14,560			\$ 14,560
	Inspection Fees	\$ 150			\$ 150
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (1,200)			\$ (1,200)
	Total Revenues	\$ 39,664	\$ 52,449	\$ 3,847	\$ 95,959
<b>Expenditures</b>	Administrative Expenses	\$ 2,380			\$ 2,380
	Assessor's Office		\$ 2,179		\$ 2,179
	Casework/General Assistance			\$ 28,585	\$ 28,585
	Cemetery Operations	\$ 907			\$ 907
	Community Agency Funding		\$ 19,403		\$ 19,403
	Compensation & Benefits	\$ 27,870	\$ 76,551		\$ 104,421
	less change in payroll liability	\$ 0	\$ 4,850		\$ 4,850
	Services & Expenses		\$ 3,879		\$ 3,879
	Supervisor's Office		\$ 9,876		\$ 9,876
	Total Expenditures	\$ 31,157	\$ 116,739	\$ 28,585	\$ 176,480
<b>Public Fund Balances at Month End</b>		<b>\$ 1,039,793</b>	<b>\$ 3,909,962</b>	<b>\$ 596,150</b>	<b>\$ 5,545,905</b>

### Revenue Distribution Report Fiscal Year To Date ~ **FY2023**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	FY2023 Tax Levy <b>Extension</b> for Tax Year 2021	\$ 506,636	\$ 1,645,073	\$ 200,074	\$ 2,351,783
	Percentage	21.5426%	69.9501%	8.5073%	100.0000%
<b>FY2023 Personal Property Replacement Tax</b>					
	04/08/2022 03-2022	\$ 22,397	\$ 72,724	\$ 8,845	\$ 103,966
	05/05/2022 04-2022	\$ 29,986	\$ 97,367	\$ 11,842	\$ 139,195
	07/08/2022 05-2022	\$ 21,589	\$ 70,102	\$ 8,526	\$ 100,217
	08/05/2022 06-2022	\$ 2,465	\$ 8,004	\$ 973	\$ 11,442
	10/06/2022 07-2022	\$ 29,080	\$ 94,423	\$ 11,484	\$ 134,986
	12/07/2022 08-2022	\$ 9,523	\$ 30,922	\$ 3,761	\$ 44,205
	TOTAL	\$ 115,040	\$ 373,541	\$ 45,430	\$ 534,011
<b>FY2023 Tax Levy Extension for Tax Year 2021</b>					
	05/27/2022 01-2022	\$ 99,240	\$ 322,238	\$ 39,190	\$ 460,668
	06/14/2022 02-2022	\$ 101,056	\$ 328,136	\$ 39,908	\$ 469,100
	06/23/2022 03-2022	\$ 64,172	\$ 208,369	\$ 25,342	\$ 297,883
	08/31/2022 04-2022	\$ 107,970	\$ 350,585	\$ 42,638	\$ 501,193
	09/15/2022 05-2022	\$ 89,419	\$ 290,347	\$ 35,312	\$ 415,078
	09/23/2022 06-2022	\$ 30,344	\$ 98,527	\$ 11,983	\$ 140,854
	11/28/2022 07-2022	\$ 14,389	\$ 46,722	\$ 5,682	\$ 66,793
	TOTAL	\$ 506,589	\$ 1,644,925	\$ 200,055	\$ 2,351,570



**DATE:** January 23, 2022  
**FOR:** Honorable Township Trustees  
**SUBJECT:** Proposed Fiscal Year 2023 Amended Budget

**RECOMMENDATION/MOTION:** Recommend that the proposed Fiscal Year 2024 Budget be accepted and placed on file for a 30-day review period.

**BACKGROUND:** Township Code (60 ILCS 1/80-60) requires the Township board to comply with Illinois Municipal Budget Law.

Illinois Municipal Budget Law (50 ILCS 330/3) states that the Township Board of Trustees shall prepare and adopt a combined annual budget and appropriation ordinance within or before the first quarter of each fiscal year. In addition, Property Tax Code (35 ILCS 200/2-30) requires the Township Assessor to prepare and present an operations budget at least 60 days prior to the beginning of each fiscal year.

The law further states that the budget in tentative form shall be made available for public inspection for at least 30 days and at least one public hearing shall be held prior to final action, notice of which shall be given by publication in an English language newspaper in the township at least 30 days prior to the time of the hearing and subsequent action.

To ensure compliance with the various statutes, the City of Bloomington Township sets forth the following timeline:

- January 23, 2023 Present the proposed budget to the Board of Trustees
- January 24, 2023 Publish in the Pantagraph notice of the public hearing and availability of the tentative budget
- February 27, 2023 Hold the Public Hearing  
Accept and adopt the Fiscal Year 2024 budget
- April 1, 2023 Begin Fiscal Year 2024

**ADMINISTRATOR RESPONSE:** Respectfully submitted for the Board's acceptance.

Recommended by:

A handwritten signature in blue ink that reads "Deborah L. Skillrud".

Deborah L. Skillrud  
Township Supervisor



# Town of the City of Bloomington

## FY2024 Budget

FY2024: 04/01/2023 - 03/31/2024

<b>BUDGET SUMMARY</b>		<b>Cemetery Fund</b>	<b>General Town Fund</b>	<b>General Assistance Fund</b>	<b>COMBINED FUNDS</b>
<b>Projected Beginning Balance</b>		1,072,738	3,147,049	508,727	4,728,514
<b>Projected Revenues</b>	Interest	600	35,000	1,000	36,600
	Income from Trusts	4,000			4,000
	Other Income & Special Events	10,000	39,000	10	49,010
	Township Litigation Income		25		25
	Personal Property Replacement Tax	70,000	300,000	30,000	400,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	131,700			131,700
	Inspection Fee	4,000			4,000
	Refunds and Recoveries			10,000	10,000
	<b>Tax Levy</b>	<b>506,600</b>	<b>1,645,000</b>	<b>200,000</b>	<b>2,351,600</b>
	Proceeds from Loan				0
Transferred from GT			200,000	200,000	
<b>Total Projected Revenues</b>		<b>825,900</b>	<b>2,019,025</b>	<b>441,010</b>	<b>3,285,935</b>
<b>Projected Expenditures</b>	Administrative Expenses	98,400			98,400
	Assessor's Office		150,144		150,144
	Capital Fund Reserve		1,315,909		1,315,909
	Cemetery Improvements, Maintenance & Repairs	235,000			235,000
	Casework/General Assistance			614,168	614,168
	Cemetery Operations	136,500			136,500
	Community Agency Funding		340,000		340,000
	Compensation & Benefits	480,600	1,273,201		1,753,801
	Services & Expenses		369,461		369,461
	Supervisor's Office		95,450		95,450
GT Funds Transferred to GA Fund		200,000		200,000	
<b>Total Projected Expenditures</b>		<b>950,500</b>	<b>3,744,165</b>	<b>614,168</b>	<b>5,308,833</b>
<b>Projected Ending Balance</b>		<b>948,138</b>	<b>1,421,909</b>	<b>335,569</b>	<b>2,705,616</b>

Average Monthly Expenditures	79,208	177,733	51,181	442,403
Number of Months in Reserve at end of FY	11.97	8.00	6.56	6.12
Tax Levy Split Percentages	0.2154	0.6995	0.0850	1

\* "Building Repairs", "Special Projects" & "Capital Fund Reserve" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

<b>LEVY COMPARISONS</b>	<i>Tax Year:</i>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,645,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		200,000	200,000	200,000	200,000
<b>Total LEVY</b>		<b>2,351,600</b>	<b>2,351,600</b>	<b>2,351,600</b>	<b>2,351,600</b>

1/19/2023

# Town of the City of Bloomington

## Cemetery Fund FY2024 Budget

FY2024: 04/01/2023 - 03/31/2024

Cemetery Fund		FY2020 Actual		FY2021 Actual		FY2022 Actual		FY2023 Estimated (as of 11/30/2022)		FY2024 Proposed	
<b>Beginning Public Fund Balance</b>			465,097		453,742		737,764		944,330		1,072,738
<b>Revenues</b>	Interest		1,904		615		531		600		600
	Income from Trusts		7,769		12,900		2,549		3,000		4,000
	Personal Property Replacement Tax		48,552		43,392		96,994		105,517		70,000
	Opening/Closing Fee		81,150		87,970		107,355		80,000		90,000
	Marker Commission		12,295		8,156		8,490		8,000		9,000
	Sales		95,030		117,956		123,609		86,420		131,700
	Sale of Lots	46,827		76,520		67,603		50,000		70,000	
	Sale of Crypts	13,730		18,860		11,620		5,000		11,000	
	Sale of Niches	31,729		19,480		42,586		30,000		48,000	
	Sale of Burial Supplies	500		300		350		20		500	
	Chapel Fee	0		0		0		0		0	
	Sale of Pet Cemetery Spaces	200		1,510		850		700		700	
	Other Sales	2,044		1,286		600		700		1,500	
	Inspection Fee		2,025		3,075		3,900		4,000		4,000
	Other Income & Special Events		9,111		9,196		15,831		8,000		10,000
	Tax Levy		505,861		506,314		506,502		506,600		506,600
	Total Revenues		763,697		789,574		865,761		802,137		825,900
<b>Expenditures</b>	Administrative Expenses		82,317		79,269		86,408		78,326		98,400
	Casualty Insurance	20,711		20,840		20,299		21,630		22,000	
	Contractual Services	6,301		8,168		12,741		7,000		14,000	
	Office Supplies	2,353		2,821		3,021		2,500		4,000	
	Utilities	16,526		15,522		15,101		14,000		18,500	
	Advertising	144		1,056		931		3,096		4,000	
	Dues/Seminars	350		500		350		0		600	
	Legal Expense	285		0		0		0		600	
	Audit Expense	6,950		7,150		7,250		7,500		7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	9,720		6,802		8,839		6,500		9,000	
	Other Admin Expenses	5,103		4,211		5,676		3,500		5,000	
	Office Equipment	1,674		0		0		400		1,000	
	Cemetery Improvements, Maintenance & Repairs		156,304		79,968		59,733		84,000		235,000
	Flags & Poles	4,393		4,780		14,874		6,000		15,000	
	Operating Equipment	46,769		14,388		14,632		78,000		8,000	
	Columbariums	0		0		0		0		200,000	
	Mausoleum (including debt service)	62,292		60,792		30,227		0		0	
	Veterans Memorial	42,850		0		0		0		10,000	
	Scattering Grounds/Ossuary	0		9		0		0		2,000	
	Cemetery Operations		147,941		36,157		118,676		107,903		136,500
	Fuel, Oil & Equipment	7,860		5,665		8,016		10,000		10,000	
	Tree Removal/Monument Repair	36,300		12,360		16,700		10,000		19,000	
	Equipment Repairs	4,266		1,530		6,545		6,000		12,000	
	CEM Supplies & Maintenance	3,483		72		6,824		13,000		15,000	
	Rental Equipment & Leasing	132		0		0		2,103		12,000	
	Removal of Leaves/Branches	1,600		3,200		2,038		3,000		4,000	
	Abandoned Lot Reclamation	0		0		0		0		0	
	Office Repairs & Maintenance	24,356		27		482		4,800		2,000	
	Grounds Maintenance/Repair	10,044		7,610		19,209		14,000		25,000	
	Road, Fence, Lot, Drains	38,379		18		45,625		33,000		20,000	
	Equipment Building	0		1,048		128		1,000		1,500	
	Other CEM Expenses	7,572		15		0		1,000		1,000	
	Grave Markers	13,949		4,610		13,110		10,000		15,000	
	Compensation & Benefits		388,491		310,158		394,378		403,500		480,600
	Wages: Administrative Staff	73,867		59,150		68,539		50,000		76,600	
	Wages: Cemetery Staff	205,315		167,453		223,110		212,000		267,000	
	Trustee Compensation	917		0		0		0		0	
	Payroll Taxes	19,747		16,195		21,041		26,000		24,000	
	IMRF	27,043		24,844		30,604		40,000		39,000	
	IDES - Unemployment	8,566		6,517		8,621		15,000		13,500	
	Employee Health Insurance, Etc.	52,325		35,524		41,930		60,000		60,000	
	Other Payroll Expenses	711		475		533		500		500	
	Total Expenditures		775,053		505,552		659,195		673,729		950,500
<b>Other Financing Sources In/(Out)</b>											
<b>Ending Public Fund Balance</b>			<b>453,741</b>		<b>737,764</b>		<b>944,330</b>		<b>1,072,738</b>		<b>948,138</b>
Average Monthly Expenditures			64,588		42,129		54,933		56,144		79,208
Number of Months in Reserve at end of FY			7.03		17.51		17.19		19.11		11.97

# Town of the City of Bloomington

## General Town Fund FY2024 Budget

FY2024: 04/01/2023 - 03/31/2024

General Town Fund	FY2020 Actual	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 Estimated (as of 01/18/2023)	FY2024 Proposed
<b>Beginning Fund Balance</b>	1,509,688	1,932,227	2,396,761	2,944,257	3,147,049
<b>Revenue</b>					
Interest	17,745	6,085	4,064	35,000	35,000
Other Income	36,211	51,218	34,924	30,000	32,000
Other Income: Grants	0	5,000	8,800	0	5,000
Other Income: GA Administration	0	0	1,295	1,800	2,000
Township Litigation Income	0	0	0	25	25
Personal Property Replacement Tax	157,666	140,871	314,934	450,000	300,000
Tax Levy	1,642,699	1,643,738	1,644,570	1,644,925	1,645,000
<b>Total Revenue</b>	<b>1,854,320</b>	<b>1,846,912</b>	<b>2,008,586</b>	<b>2,161,750</b>	<b>2,019,025</b>
<b>Expenditures</b>					
Assessor's Office	60,651	62,462	52,659	150,144	150,144
Rent/Debt Service	0	0	0	11,544	11,544
Auto Expense	751	2,844	1,044	5,000	5,000
Telephone	2,896	2,887	3,081	3,000	3,000
Utilities	4,824	4,904	5,366	5,800	5,800
Postage	0	165	0	300	300
Office Supplies	3,286	4,182	635	2,000	2,000
Publications & Printing	227	0	0	500	500
Equipment	2,546	3,384	1,140	6,000	6,000
Equipment Repair/Rental	0	0	0	1,500	1,500
Education/Meetings/Conferences	7,751	3,040	1,893	17,000	17,000
Replatting & Remapping	0	0	0	9,000	9,000
Appraisal Services	11,101	13,259	13,145	34,000	34,000
Janitorial	1,800	1,800	1,825	2,000	2,000
Computer Services	23,993	23,913	20,446	20,000	20,000
Mapping/GIS Services	0	0	2,100	30,000	30,000
Membership Dues	1,475	2,085	1,983	2,500	2,500
Community Agency Funding	141,799	175,216	149,054	290,000	340,000
Community Medical	18,500	18,500	18,500	25,000	25,000
GA Client Service Funding	19,799	51,502	6,950	50,000	50,000
Youth Services	35,000	35,000	45,000	35,000	35,000
Senior Services	68,500	68,500	68,500	80,000	80,000
Grant #1: H.E.R.E.	0	1,714	0	100,000	150,000
CERP	0	0	10,104	0	0
Compensation & Benefits	1,141,892	1,040,539	1,061,804	1,068,256	1,273,201
TWP Supervisor	94,000	94,000	94,000	94,000	94,000
TWP Assessor	96,000	96,000	96,000	96,000	96,000
Town Clerk	2,400	2,400	2,400	2,400	2,500
Town Trustees	2,320	2,500	2,280	2,220	2,800
GA Staff	332,702	292,826	302,193	340,000	400,000
Deputy Assessors	334,415	294,159	307,188	275,000	404,000
IMRF	83,572	82,784	81,429	65,000	64,955
FICA	61,045	55,465	57,701	61,936	76,446
Group Medical	134,543	119,328	117,454	130,000	130,000
State Unemployment	896	1,077	1,159	1,700	2,500
Services & Expenses	51,325	62,103	161,239	388,908	369,461
Membership Dues	1,765	1,667	1,661	1,800	2,000
Auditing Expense	6,950	7,150	7,250	7,500	7,500
Legal Expense	11,174	5,358	3,990	7,500	12,000
Insurance	13,242	12,773	12,978	11,647	13,000
Publishing	262	686	1,024	1,000	2,500
Other Expenditures	2,759	2,237	2,429	2,000	7,500
Debt Service: Principle & Interest	0	0	0	0	1,000
Building Maintenance	10,032	8,578	11,213	20,000	20,000
Janitorial Services & Supplies	4,269	5,855	4,290	6,000	6,000
Building Security	0	0	0	1,000	2,500
Building Repairs #1	0	0	87,429	155,461	135,220
Building Repairs #2	0	0	0	0	20,241
Special Projects #1	0	0	0	175,000	50,000
Special Projects #2	871	17,798	28,976	0	90,000
Capital Fund Reserve	0	0	0	0	1,315,909
Township Building Improvements #1	0	0	0	0	409,729
Township Building Improvements #2	0	0	0	0	906,179
Program Facility	0	0	0	0	1

## Town of the City of Bloomington

### General Town Fund FY2024 Budget

FY2024: 04/01/2023 - 03/31/2024

General Town Fund		FY2020 Actual		FY2021 ACTUAL		FY2022 ACTUAL		FY2023 Estimated (as of 01/18/2023)		FY2024 Proposed	
Supervisor's Office			36,113		42,058		36,335		60,650		95,450
Postage	1,427			1,425		2,361		3,000		3,000	
Rent/Debt Service	0			0		0		0		20,000	
Janitorial	2,250			2,250		2,281		3,000		3,500	
Utilities	7,229			7,356		8,050		9,000		10,000	
Telephones	3,635			3,748		3,591		4,700		5,000	
Car Expense	1,884			1,086		1,496		1,000		3,500	
Education/Conference/Meetings	2,481			1,256		649		3,000		4,000	
Equipment	323			4,521		0		5,000		5,000	
Equipment Repair/Rental	2,934			3,332		3,557		4,000		6,000	
Office Supplies	2,489			5,724		3,244		6,000		6,000	
Printing	39			0		0		500		3,000	
Publications	108			75		75		1,000		1,000	
Computer/Contract Services	11,179			11,224		10,971		20,000		25,000	
Membership Dues	135			60		60		450		450	
Emergency Transfer of Funds			0		0		0		1,000		200,000
GT Funds Transferred to GA Fund	0			0		0		1,000		200,000	
Total Expenditures		1,431,781		1,382,379		1,461,090		1,958,958		3,744,165	
<b>Ending Fund Balance</b>		<b>1,932,227</b>		<b>2,396,761</b>		<b>2,944,257</b>		<b>3,147,049</b>		<b>1,421,909</b>	

Average Monthly Expenditures	119,242	113,715	112,057	135,708	177,733
Number of Months in Reserve at end of FY	16.20	21.08	26.27	23.19	8.00

\* "Building Repairs", "Special Projects" & "Capital Fund Reserve" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

Capital Fund Reserve Township Building Improvements:

Dollars Dedicated to the Project: \$409,729 + \$906,179 = \$1,315,908

Purpose of the Project: Recommended Repairs and Improvements per Farnsworth Group Property Condition Assessment, 05/19/2021 & 10/20/2022

Duration of the Project: Completion within estimated 10-year component and/or system useful life

1/19/2023

# Town of the City of Bloomington

## General Assistance Fund FY2024 Budget

FY2024: 04/01/2023 - 03/31/2024

General Assistance Fund		FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Estimated (as of 01/18/23)	FY2024 Proposed
<b>Beginning Fund Balance</b>		638,968	513,346	490,032	538,224	508,727
<b>Revenues</b>	Interest	1,592	1,255	1,021	1,000	1,000
	Other Income	32	9	-	-	10
	Personal Property Replacement Tax	19,167	17,122	38,292	47,000	30,000
	Refunds and Recoveries	43,750	37,951	25,658	55,379	10,000
	Tax Levy	199,696	199,783	199,960	200,055	200,000
	Transferred from GT	-	-	-	-	200,000
	<b>Total Revenues</b>	<b>264,237</b>	<b>256,120</b>	<b>264,931</b>	<b>303,434</b>	<b>441,010</b>
<b>Expenditures</b>	Groceries/Personal Essentials	91,905	85,876	56,435	50,625	78,000
	Rent	177,841	129,764	78,803	80,000	200,000
	Utilities	24,883	18,821	10,257	7,500	50,000
	Medical	-	-	-	-	20,000
	Emergency Assistance	57,392	38,360	67,122	190,000	200,000
	Hospital	-	-	-	-	10,000
	Burial	-	1,000	2,056	2,056	6,168
	Transportation	29,061	893	238	500	40,000
	Allowances	8,777	4,720	1,828	2,250	10,000
<b>Total Expenditures</b>	<b>389,859</b>	<b>279,434</b>	<b>216,739</b>	<b>332,931</b>	<b>614,168</b>	
<b>Ending Fund Balance</b>		513,346	490,032	538,224	508,727	335,569

Average Monthly Expenditures	32,488	23,286	18,062	27,744	51,181
Number of Months in Reserve at end of FY	15.80	21.04	29.80	18.34	6.56

1/19/2023

**CITY OF BLOOMINGTON TOWNSHIP  
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees  
 FROM: Deborah L Skillrud, TWP Supervisor  
 DATE: January 23, 2023  
 RE: Township Supervisor's Report

**HERE Program:** The Housing Eviction Relief Efforts (HERE) Program is in full swing. From November 29, 2022 through January 17, 2023, Township has dispersed from the General Town Fund approximately \$35,500 towards rent, mortgage, and utilities, successfully averting 26 clients from impending eviction. These dollars are in addition to what has been disbursed from the General Assistance Fund.

**General Assistance:** In December 2022, ninety-five applicants sought Township services. Of those, forty-three are *potentially eligible* for General Assistance and fifty-two are *potentially eligible* for Emergency Assistance.

No Supplemental Security Refunds were received in December.

Four Rural Township recipients received General Assistance. The Townships assisted include Bloomington, Danvers, and Dawson. Danvers Township received a Supplemental Security Refund which was processed through the City of Bloomington Township and remitted back to Danvers.

**Workfare Programs:** Three Wellness Lifestyle classes were held in December, two at The Junction and one at the Township building. On December 2, 2022, the class welcomed guest speaker Amy Humphreys from Heartland Community College who brought along Millie, an emotional support dog. Ms. Humphreys spoke about how Millie became a support dog and how Millie assists in therapy. For the remaining classes, Dr. Johnson discussed the importance of physical and mental well-being and concluded his overview of the Enneagram Personality Test results for those attendees who took the test in November.

As of January 2023, the Wellness classes have been suspended temporarily pending a revamp of the program. The clients who had been attending have been reassigned to other workfare programs.

**POTS Recycling:** POTS recycling bins have remained open for winter collection. The next pickup is scheduled for Friday January 20, 2023.

East Jordan Plastics, the Township's recycling vendor, picked up a full semi load of sorted pots on December 12, 2022. A total of 51,836 pounds (or approximately 26 tons) of horticultural plastics have been diverted from the Bloomington landfills since January 2020.

Pickup Date	1/23/2020		4/14/2020		7/29/2021		12/12/2020		TOTALS	
	Lbs	Receipts	Lbs	Receipts	Lbs	Receipts	Lbs	Receipts	Lbs	Receipts
PS#6	5,318	\$638.16	6,932	\$831.84	9,000	\$1,260.00	7,778	\$933.36	29,028	\$3,663.36
PP#5	1,365	136.50	3,445	344.50	3,373	404.76	5,851	585.10	14,034	1,470.86
HDPE#2	827	66.16	759	60.72	1,660	166.00	1,663	99.78	4,909	392.66
Mixed	0	0.00	0	0.00	1,642	0.00	2,223	0.00	3,865	0.00
Totals	7,510	\$840.82	11,136	\$1,237.06	15,675	\$1,830.76	17,515	\$1,618.42	51,836	\$5,526.88

**Evergreen Memorial Cemetery:** The virtual Cemetery Walk, which was available online from November 4 thru November 6, 2022, was viewed 1,484 times. The National Wreaths Across America Event was held December 17, 2022. The Cemetery had 639 wreaths sponsored, with the hope of having sponsors for all 850 veterans interred at Evergreen next year.

# System Activity Report

[12/1/2022 - 12/31/2022] Report Date: 1/6/2023

## General Assistance

Grants (New Clients) :	4	\$1,279.16
Grants (Previous Clients) :	34	\$11,705.00
In-Process :	22	
Denials :	49	
Sanctions :	4	
Terminations :	9	
	<hr/>	
	122	\$12,984.16

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	9	
Workfare :	10	
	<hr/>	
	19	

## General Assistance - Work Program Expenses

WF 30 Day :	15	\$480.00
WF 7 Day Bus :	2	\$20.00
	<hr/>	
	17	\$500.00

## Emergency Assistance

Grants :	12	\$16,146.00
In-Process :	0	
Denials :	5	
	<hr/>	
	17	\$16,146.00

## Additional Assistance

GA - Transient :	2	\$23.99
GT - HERE (AMEREN ILLINOIS) :	3	\$1,141.50
GT - HERE (COB WATER DEPT) :	1	\$74.86
GT - HERE (CORN BELT ELECTRIC COOP) :	1	\$466.19
GT - HERE (RENT/MORTGAGE) :	11	\$12,865.31
	<hr/>	
	18	\$14,571.85

## Additional Activity

A Call (phone/fax/email) :	280	
A Face-to-Face :	78	
General - Intake :	90	
General - Orientation :	58	
General - Other :	23	
R - BHA :	4	
R - DHS :	2	
R - IDES :	1	
R - MCCA / LIHEAP :	17	
R - Other :	18	
R - PATH :	12	
	<hr/>	
	583	

Grand Totals:	776	\$44,202.01
---------------	-----	-------------

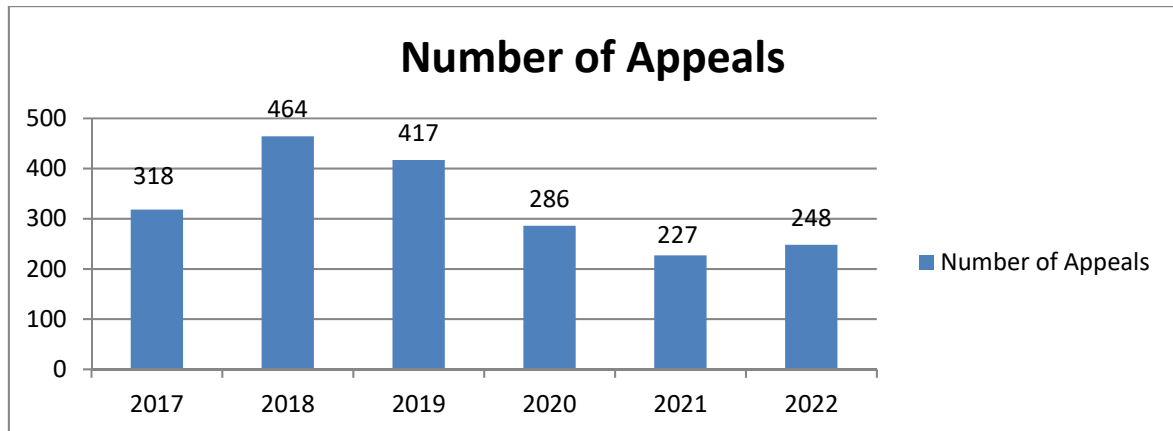


**Steven R. Scudder, Assessor**  
607 S. Gridley St. Suite A, Bloomington, IL 61701  
Tel: (309) 828-6016 Fax: (309) 829-0663  
[sscudder@cityblm.org](mailto:sscudder@cityblm.org) [www.assessor-blm.com](http://www.assessor-blm.com)

From: Steve Scudder  
Date: January 20, 2023  
Subject: Assessor Report

The Board of Review was completed on December 29, 2022 with the last hearing held. City of Bloomington Township had 248 Board of Review Complaints filed. The City received a multiplier of 1.0257 from the County. This is the first adjustment made to the whole Township since 2013.

Chart 1



The County Supervisor of Assessments annual meeting was held on January 19<sup>th</sup>. The County is reviewing sales data also some of the Supervisor comments were leading that there may be Township adjustments again in 2023.

January 1, starts the assessment cycle. We are reviewing sales, permits, and collecting data to begin valuing for 2023.

Questions or Comments?